

Measham Parish Council
Minutes of the Meeting of the Council
September 9th, 2021, 6pm

Present

CLLrs Colin Manifold, Chair, Glenys Banton, Christine Wright, David Wright, Edward Hodgetts, Robert Oakes.

Cllr Sean Sheahan, NWLDC.

Dawn Roach, Parish Clerk, Anthea Booth, Clerk Assistant

108/21 Welcome & Apologies

The Chair welcomed everyone to the meeting.

Apologies – Cllr Woodman, Cllr Ashman, Cllr Morgan - Personal, Cllr Plowman - Away, Cllr Leary - away, Cllr May - ill, Cllr Rooney - ill, and Police – Accepted.

109/21 Public Participation

None in attendance.

110/21 Police Matters

A Police Newsletter September 2021 received.

MEASHAM IMPORTANT CRIME TRENDS (08/08/21 – 07/09/21)

12/8/21 – High Street, Measham – theft from store – £250 worth of confectionary stolen.

19/8/21 – Bosworth Road, Measham – Arson not endangering life – unknown person ignites rubbish heap in public area.

26/8/21 – 02/09/21 – Wilkes Avenue, Measham – Damage to community garden

CURRENT – ANTI SOCIAL BEHAVIOUR REPORTS (sentinel)

None

It was noted that the draft crime plan has not been published yet and the new Inspector has not started.

A suggestion was made that the Clerk speak with Cllr Woodman to arrange a meeting with the new Inspector and couple of councillors.

B CCTV Update

No Update

C ASB Bosworth Road Recreation Ground

No update.

111/21 Declarations of Interests

Disclosable Pecuniary Interest

Cllr Manifold item 14c – Christmas lights sockets project as his son is quoting for the works.

Disclosable Non-Pecuniary Interest - None

112/21 Confirm Minutes.

To approve and adopt the minutes of the meeting of the council held on Thursday August 12th, 2021.

Resolved: Cllr D Wright proposed, and Cllr R Oakes seconded that the minutes of the meeting held on August 12th, 2021, be approved.

113/21 Parish Clerk Report

To receive the Parish Clerk report. (For information only). [Appendix 1](#)

Resolved: Parish Survey to be added to the agenda for the next meeting for further discussion.

114/21 Ward Members Report

Report from Cllr Sheahan

Abney Walk – It has been asked if an action can be taken under the untidy land legislations, this is not possible without the landowner. It has been suggested that local property owners get together and sort the area themselves.

A noise complaint has been received from a Dysons Close resident regarding BCA.

A planning application for the wind turbine on Birds Hill is to be submitted which Cllr Sheahan will request to be called to committee depending on the impact on the village.

The Boundary Commission has recommended that Oakthorpe and Donisthorpe be moved to the Bosworth Constituency, Cllr Sheahan will be suggesting that Heather be taken out instead.

A site meeting is to take place at the telephone exchange on Atherstone Road to discuss the untidy land and broken fence.

An estate walk is to be carried out on Riverview Estate on the 23rd September at 9am.

A property on Wilkes Avenue has been renting their outbuilding, NWLDC are dealing with the matter.

An application for a static caravan and storage unit has been submitted which is already in place, planning enforcement have been to the location and reporting back to planning.

Heritage Buildings – A list of heritage buildings is being put together.

HS2 – various rumours are going around about HS2, it was commented as to how can the government justify the cost of building HS2 when they are raising taxes for health & social care.

The question had been raised as to how long the vaccination centre would be in place. Cllr Sheahan was informed that the lease expires on the 31st December and would not be renewed.

Report from Cllr Woodman via email.

'I have had a report of an abandoned van this week on Bosworth Road which I have reported to the Council met with Colin last week and we leafletted the riverway estate with Lily Walker from the recycling team trying to encourage better take-up of the recycling opportunities. I also spoke to Colin about the bins off the Peggs car park and how we can get better accessibility. I have spoken to Bernard Wilson who has agreed to meet and discuss this, I'll be in touch with Colin when I have a date.

Otherwise, we're still waiting for the integrated rail plan for the future of the eastern leg, I suspect that will be out around the time of the spending review in October, I am also attending a meeting of the Leicester and Leicestershire Crime Panel on Monday to discuss the draft crime plan and will be representing the views of PC and many others in that we are looking for more rural and neighbourhood policing. I'm going to be meeting with the new inspector in Coalville when he takes up the position and will invite him to meet with us in the Autumn.'

115/21 Financial Matters

Invoices - to authorise the invoices for the previous month. ([See Appendix 2](#))

Resolved: Cllr Banton proposed, and Cllr Manifold seconded payment of invoices.

Financial summary – for info.

Bank reconciliation – for info and member sign off. ([See Appendix 3](#))

Resolved: The bank reconciliation was approved and will be signed off at the first meeting after social distancing is lifted.

Fund Transfers –

13.8.21	16000`	Invoices	BMM - Current
25.8.21	200	General Purchases	Current - Equals
26.8.21	300	Roof repair materials	Current – Equals
2.9.21	5000	Salaries	BMM - Current

116/21 LCC Highways Fund

There is £12,500 available for the two Measham Wards.

Resolved: Ideas were discussed, and it was agreed to submit 3 options.

1. Installation of 2 speed bumps on the Riverview Estate.
2. Planters on Bosworth Road either side of the War Memorial to prevent parking on grass verges and an additional MVAS sign.
3. A village gateway on Bosworth Road, blocking half the road.

117/21 Website Upgrade

The upgrade to a newer website was discussed.

Resolved: It was agreed to upgrade to a newer website with 2commune at the cost of £750.00 + VAT

118/21 Remembrance Sunday

Someone from the Woodfield Parishes will carry out the Remembrance Service, it was agreed to keep the format as previous years, Cllr Wright would carry out a roll call and Cllr Rooney is to be asked to do the music.

119/21 12a Fenton Crescent

A lot of the equipment has been moved in and a temporary office has been set up which will not be open to the public yet.

Alarms and fire extinguishers are being installed.

CCTV to cover the entrance and equipment is being looked into.

Resolved: It was agreed to remove the redundant lamppost and to also have the external lights looked at and existing old CCTV boxes removed.

Quotes are to be obtained for the external and internal roof repairs, damp proofing and pointing of the building.

BCW be requested to quote for CCTV to cover the building.

120/21 Speed Sign

To receive statistics from the latest location and decide on the next location for the speed sign.

Leicester Road Post 12 Incoming

85th Speed = 34.2mph

Max Speed = 65.0mph

Average Speed = 28.6mph

Total Vehicles = 49.064

Next Location: Atherstone Road post 21 incoming.

121/21 Current projects

A Beat the Bounds

Resolved: It was agreed to meet on 1st October 2021 at 9am at the Depot.

B Boardroom conversion project – to receive any updates.

There are a couple of issues, Highways had said that the building is within a 60mph zone. This information is outdated, and proof has been sent to them that it is within a 30mph zone. There is also an issue with Natural England and the River Mease capacity.

C Christmas 2021 light socket project update. – No update.

- D Cemetery Wall – Update following Beat the Bounds.
- E Bosworth Road S106 Project – Update following Beat the Bounds
- F The Queens Platinum Jubilee 2022 – to receive copy minutes (if applicable) and update from Chair (CM). For information only.

A meeting is to take place on the 23/09/21 at 7pm at the White Hart.

122/21 Date and location of the next meeting

Suggested date October 14th, 2021, at Age UK, 6.00pm.

Clerk Report (Appendix 1)

A Parish survey

Would members like to consider carrying out a parish survey in order to set priorities? If so, this can be an agenda item next month.

B Insurance review

The local council policy is due for renewal in November and has this year come to the end of a long-term agreement. I will be looking at other providers for competitive quotes.

C Local service delivery and place-shaping: a framework to support parish and town councils

This document produced by The Local Government Association presents a framework for principal councils looking to support parish and town councils to play an increased role in local service delivery and place-shaping. If anyone would like to read it, I have a printed copy available.

D Annual leave

I am on annual leave from Friday 17th – 24th September. Anthea will be covering mornings each day from 9-11.30 am.

Public Communication

Access to Stoney flats overgrown	LCC
Path muddy between Pickerings Avenue and the dog walk	AP/AS to look and make good
Broken glasses from stone off the mower	Awaiting bill for repair
Weeds on all the roads, grass not cut Jewsbury Avenue	LCC
Broken thumb from gate latch New Street	AS inspected – no defects with the latch
Flowers moved from one grave to another and heard that children playing football in the cemetery	Flowers could be due to the wind blowing and being put back in the wrong place. No evidence of football being played, AP/AS to monitor

Buddleia blocking pedestrian entrance Peggs Close car park	NWLDC
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LCC Highways Automated Updates

Date	Ref: No	Location	Description	Status
28/01/2021	818771	High Street, Measham	Snow Warden	Pending
09/07/2021	837957	Footpath P67, Measham	Tree/Hedge	Response Given
11/08/2021	842393	Holly Road	Weeds	Made safe/works complete.
11/08/2021	842400	Ashby Road, Measham	Signs (non-illuminated)	Works ordered.
26/08/2021	844355	Atherstone Road, Measham	Streetlamp lit during day.	Made Safe/Works Complete.

Action Plan

Minute	Action	By	Status
Mobile Speed Sign	Look at alternative posts to be used	CM/SP	
87/20 Rural Coffee Connect	Investigate suitable times and possibility of locating at Robins Nest	SL	
131/20 Village Sign	Investigate further for repairs	DR	In progress
34/21 Clerk Report	Attend Cemetery to decide area for ashes in the extension.	DR/CM/DW/SL/GB	Carry out during Beat the Bounds
41/21 D Christmas 2021 Socket Project	Ask Lumalite if estimated cost for external RCD sockets can be given	DR	Awaiting info from working party on number of sockets
50/21 Parish Clerk Report	Invite River Mease representative to future meeting	DR	Wait until normal meetings resume
51/21 Ward Members Report	Arrange meeting with Police to discuss issues at Bosworth Road Park. CM/SS/AW to attend	DR	Waiting for response from Police
85/21 Police Matters	Agenda Crime Commissioners report for next meeting	DR	Done

89/21 Ward Members Report	Agenda £25K Highway fund for next meeting	DR	Done
91/21 Approval of Policy	Insert added line and publish policy	DR	Done
92/21 Beat the Bounds	Arrange dates to meet for Beat the Bounds	GB/CM	
93/21 Damaged Footpath Jewsbury Avenue.	Accept quote for repairs to be carried out	DR	Done
94/21 Poppy Artwork	Purchase one Poppy Artwork to be placed at the War Memorial	DR	Done
95/21	Advise applicant bench approved in principle and ask for design	DR	Done
96/21 Cemetery Project	Beat the Bounds group to look at Cemetery wall for recommendation	GB/TR/ER/AM DW/SL	
97/21 Utility Vehicle	Purchase Utility Vehicle from Kilworths at a cost of £17,965 + £75 Registration Fee using Sec 106 monies from Centenary Place	DR	Done
99/21 Green Shoots Grant	Apply for 2000 bulbs mixed Tulips & Daffodils	DR	Done
100/21 Bosworth Rd 106 project	Beat the Bounds group to look at potential project	GB/TR/ER/AM DW/SL	
101 Speed Sign	Place on Leicester Road Post 12 incoming followed by Ashby Road post 3 incoming	AP/AS	Done
102/21 Current Projects	Purchase new litter bin and bench for Riverview Play area Sign the lease for Fenton Crescent property. Clerk to return to Solicitor Friday 13/08/21 Meet with Liam Manifold to discuss cost of RCD units for the Christmas Light project Arrange date for Queens Platinum Jubilee Event meeting	DR CM/DW/DR TR CM	Done
103/21 Cemetery Lodge Rental Review	Cemetery Lodge Rental to be increased by 2%	DR	Done

ROSPA Actions 2021

Site			Action	Risk
Bosworth Road	Fencing	Timber is decayed	Replace	L
	Seating	Timber is decayed	Monitor	L Noted
	Signage	Missing	Replace	L Done
	Cableway	Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions.	M Noted
	Cableway	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis.	Dismantle and inspect according to manufacturer's instructions.	M
	Cableway	Item is damaged.	There is some minor damage to the support post – monitor areas for decay.	L Noted
	Cableway	Item is damaged	The end rubber buffer has slight damage – monitor and replace when necessary.	L Noted
	Cableway	Loose in ground	Reset	L
	Cableway	Additional Comments	The start platform does not run-in line with the cable and there is a chance the user could get their leg trapped on the side of the platform – consider reinstalling central with the cable.	L
	Cableway	There are natural splits/shakes in the timbers	Shakes vary. Monitor and consult manufacturer if dimensions exceed	L

			8mm at sections used to grip/grasp.	
	Cableway	Surface is wearing.	Consider installing grass mats to help with wear.	L
	Cableway	Trip points on surface.	Make level.	L
	Climber Log	There are natural splits/shakes in the timber.	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8mm at sections used to grip/grasp.	L
	Climber Log	Timber is decayed	Posts x 3 rotting at foundation level – replace affected timbers.	M
	Multiplay	Fixings are loose or missing.	Secure or replace fixings to ensure structural integrity is maintained.	L
	Multiplay	Cap missing.	Replace	L
	Multiplay	There is offensive graffiti on the unit.	Remove	L
	Multiplay	Exposed metal rope cores(s)	Monitor any sharp/split strands and replace when necessary.	L Monitoring
	Rotator – Spica	Fixtures loose or missing.	Tighten	L
	Swing - Junior 2 Bay 4 Seat	The surface is damaged	Repair	L
	Swing - Junior 2 Bay 4 Seat	The seeing suspensions are missing.	Replace the missing parts ensuring a safe installation.	L Covid Rules
	Swing - Junior 2 Bay 4 Seat	Swing seat bolt(s) loose.	Tighten	L
	Swing - Junior 2 Bay 4 Seat	Chains present that do not form to the applicable standard.	No reasonable action is identified.	Noted

	Space Net	The net is rubbing on the central mast creating wear on the ropes.	Monitor ropes for any splits/sharp strands.	L Noted
	Swing – Nest	Cap missing.	Replace	L
	Swing – Nest	Some Chain Wear	Monitor for further deterioration and replace before 40% wear.	L Monitoring
	Swing – Nest	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis.	Dismantle and inspect according to the manufacturer's instructions.	M
	Swing – Nest	Item is cracked.	Monitor for any further deterioration and replace when necessary.	L Monitoring
	Swing – Nest	There are natural splits/shakes in the timber.	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8mm at sections used to grip/grasp.	L Noted
	Swing – Nest	Strimmer damage to supports is likely to accelerate timber rot.	Prevent further damage.	L Noted
	Swing – Nest	A secondary support device is required to prevent collapse in the event of supporting component failure.	Modify.	L
	Swing -Surf	There is wear in the bushes	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.	L
	Swing – Surf	Item is damaged.	Connecting eyelet snapped – replace.	M Done
	Swing – Toddler 1 Bay 2 Seat.	There is wear in the bushes.	Remove shackle bolt and check bush and shackle pin wear,	

			replacing as necessary.	
	Swing – Toddler 1 Bay 2 Seat.	The swing seat has been damaged but does not require immediate replacement.	Monitor and replace when hard material is exposed.	L
	Swing – Toddler 1 Bay 2 Seat.	Bolt(s) loose	Tighten	M
	Swing – Toddler 1 Bay 2 Seat.	Additional Comments: The crossbar is twisting when the swings are in use. This could be wear in the crossbar at the fixing points.	Remove fixings and check internal framework.	M
	Swing – Toddler 1 Bay 2 Seat.	Surface has unintended weeds.	Remove.	M Done
	Swing – Toddler 1 Bay 2 Seat.	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice.	Conduct the checks and take action as necessary.	L Noted
	Swing – Toddler 1 Bay 2 Seat.	Chains present do not conform to the applicable standard.	The unit was installed prior to the publication of the current standards. There are no requirements to make retrospective changes.	L
	Leg Press & Walker	Cap missing	Replace.	L
	Leg Press & Walker	Dangerous – should be replaced/removed	No control to prevent small children accessing the slalom element starting it in motion and being unable to reach the hand holds, potential serious head injury.	M Noted

	Adult Fitness – Pull Down Push Up	Fixtures loose or missing.	Tighten	L Done
	Adult Fitness – Sit ups Stretch Bar	Fixtures loose or missing.	Tighten	L
	Agility – Trampoline	Trip points on surface.	Make Level.	L
	Swing – Junior 1 Bay 1 Seat	Chain present that does not conform to the applicable standard.	Refer to manufacturer for comment.	L
	Multiplay Toddler – Combine	Surface is wearing.	Consider installing grass mats to help with wear.	L
Bosworth Road – Skate Park	Signage	Missing Items	Replace.	L
	Skate Bowl	Litter on site	Clean up	L
	Skate Bowl	Cracks	Monitor	L Monitor
	Skate Bowl	Surface is wearing	Consider installing grass mats to help with wear.	L
	Skate Bowl – Mini	Cracks	Monitor	L Monitor
	Skate Bowl Mini	The surface is damaged.	Repair	M
	Skate Street Course	Cracks opening up on joints	Monitor	L Monitor
	Skate Street Course	The end rail should reach the ground.	No reasonably practicable action is identified.	H
	Skate Volcano	Cracks	Monitor	L Monitor
	Skate Roll – In	The surface is cracking.	Monitor for any further deterioration and repair as required.	L Monitor
	Wheeled Sports – Curved Ramp	Cracks	Monitor cracks and repair as required.	L Monitor
	Wheeled Sports – Curved Ramp	Surface is damaged.	Repair.	M
New Street	Seating	Bolt(s) loose	Tighten	L

	Multiplay	Vandalised (arson)	No reasonable practicable action is identified.	L Noted
	Multiplay	Surface is uneven	Make good	M
	Multiplay - Climber	There is wear in the bearings.	Dismantle and service bearings replacing any worn parts.	L
	Multiplay - Climber	Chain covers prevent a thorough inspection of all chain links.	No reasonable practicable action is identified.	L Noted
	Multiplay - Climber	Loose in ground	There is some movement in the foundations – monitor for any further deterioration and reset when necessary.	L Monitoring
	Multiplay – Climber	Surface is uneven	Make good	M
	Multiplay – Climber	Trip points on the surface	Repair	M
	Swing Junior – 1 Bay 2 Seat	Chain present that does not conform to the applicable standard.	Refer to manufacturer for comment.	L
	Swing Nest	There is wear in the bushes.	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.	L
	Swing Nest	Cap Missing	Replace	L
	Swing Nest	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis.	Dismantle and inspect according to the manufacturer's instructions.	M
	Swing Nest	Chain present that does not conform to the applicable standard.	Refer to manufacturer for comment.	L

	Trim Trail	Dry Bearings	Treat with oil, grease, or silicon spray according to suppliers' instructions	
	Trim Trail	The foundations should be designed such that they do not present a hazard (tripping, impact). Care should be taken to ensure the foundations are not exposed as a result of erosion.	Eliminate the hazard	M
	Multiplay – Junior Boat	Vandalise (Arson)	Replace damaged caps.	L
	Rocker Windsurf	Cap Missing	Replace	L
	Swing – Toddler 1 Bay 2 Seat.	Chain present that does not conform to the applicable standard.	Refer to manufacturer for comment.	L
	Agility Trampoline	Item is damaged	The bed has been removed – repair/replace.	L New one installed 9.8.2021
Dysons Close	Fencing – Bow Top	Fixtures loose or missing	Tighten	L Done
	General Surface	The surface is cracking	Repair	L
	General Surface	The surface has unintended weeds	Remove	L Done
	Seating	The gaps between the slats exceed 30mm and are known to cause entrapments.	No reasonably practicable action is identified.	L Noted
	Multiplay	RoSPA is concerned by accidents on some typed of overhead ladders and rings. However, there is a strong development value in these items.	The protective surface under all bars and rings must be kept in good condition.	L
	Multiplay	The surface is damaged	Repair	L
	Rocker – Jet Ski	Shrinkage/Separation of the surface, this may give a trip hazard.	Re-fill and fill gaps and joints as necessary.	L
	Rocker – Seesaw	Paintwork is in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repair may be necessary	L

			where corrosion is severe.	
	Rocker – Seesaw	Protruding handles/footrests.	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.	L
	Rocker – Seesaw Stand on.	The framework is holding water.	Drain off.	L
	Swing – Junior 1 bay 2 seat	Shrinkage/separation of the surface. This may give a trip hazard.	Repair	M
	Swing – Junior 1 bay 2 seat	Fixtures loose or missing.	Tighten	L
	Swing – Junior 1 bay 2 seat	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice.	Conduct the checks and take action as necessary.	L
	Swing – Junior 1 bay 2 seat	Chains present that do not conform to the applicable standard.	No reasonable practicable action is identified.	L
	Swing – Toddler 1 Bay 2 Seat	The swing seat has been damaged but does not require immediate replacement.	Monitor and replace when hard material is exposed.	L Monitoring
	Swing – Toddler 1 Bay 2 Seat	Surface has unintended grass, moss, or weeds.	Remove	L Done
	Swing – Toddler 1 Bay 2 Seat	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice.	Conduct the checks and take action as necessary.	L
	Swing – Toddler 1 Bay 2 Seat	Chains present that do not conform to the applicable standard.	No reasonable practicable action is identified.	L

Greenfield Road	Multiplay Senior	Dents in slide bed.	Monitor	L
	Multiplay Senior	RoSPA is concerned by accidents on some typed of overhead ladders and rings. However, there is a strong development value in these items.	The protective surface under all bars and rings must be kept in good condition.	M
	Multiplay Senior	Exposed metal rope core(s)	Monitor for any split/sharp strands further and replace when necessary.	L Monitoring
	Multiplay Senior	Finger entrapment	Eliminate the entrapment	L
	Multiplay Senior	There is toggle entrapment.	Eliminate the entrapment.	L
	Swing – Mixed 1 bay 1 junior 1 toddler.	Bird fouling present	It is recommended that playground equipment be regularly checked for bird fouling – if found, the affected items should be cleaned with a disinfectant solution.	L Done
	Swing – Mixed 1 bay 1 junior 1 toddler.	The swing seat has been damaged but does not require immediate replacement.	Monitor and replace when hard material is exposed.	L Monitoring
	Swing – Mixed 1 bay 1 junior 1 toddler.	Surface is compacted or displaced.	Rake and fork over and top up as required to maintain minimum depth (usually 300mm)	M
	Swing – Mixed 1 bay 1 junior 1 toddler.	Chains present that do not conform to the applicable standard.	No reasonable practicable action is identified.	L
Sandhills	Multiplay	The end of the rails should reach the ground.	The unit was installed prior to the publication of the current standard. There is no requirement to make retrospective changes.	L
	Multiplay	The height of the end of the slide run-out is greater than that allowed.	Build up surface to reduce height.	L

	Rocker Seesaw	Protruding handles/footrest.	The unit was installed prior to the publication of the current standard. There is no requirement to make retrospective changes.	L
Widgeon Drive	Signage	Dog ban and ownership signs recommended.		L
	Adventure Trail	Item has some part missing.	Replace stepping pod or backfill foundation.	L
	Cableway	Chain covers prevent a thorough inspection of all links.	Remove chain covers to inspect according to manufacturer's instructions.	L
	Cableway	The swing seat has been damaged but does not require immediate replacement.	Monitor and replace when hard material is exposed.	L Monitor
	Cableway	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis.	Dismantle and inspect according to manufacturer's instructions.	M
	Cableway	Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, where the wire is in contact and wears and frays over time. This cannot be determined during an annual inspection and is excluded from our inspection. The finding is generically high risk and action is required. Refer to the manufacturers instructions to ensure the correct check is carried out.	Conduct an appropriate dismantling inspection according to the manufacturers instructions.	H Must be carried out by the manufacturer.
	Cableway	The seat to cable clearance is less than the minimum permitted of 2100mm for seating type runways (or 1800mm where the moving parts of the traveller are enclosed)	Refer to manufacturer for comment.	M
	Climber – Multiplay	In the inspectors opinion the protective surface may not meet the head injury criteria	Carry out HIC test to confirm the performance of the	L

		requirements from the height required.	surface or install suitable surfacing.	
	Climber - Multiplay	RoSPA is concerned by accidents on some typed of overhead ladders and rings. However, there is a strong development value in these items.	The protective surface under all bars and rings must be kept in good condition.	L
	Muga – Dog Grid	Bolt(s) missing	Replace missing bolt(s)	L
	Muga – Dog Grid	Item is damaged, backing boards and hoop side supports snapped leaving sharp protrusions.	Replace.	M
	Muga – Dog Grid	Welds are cracked, areas of the mesh are starting to crack with a section missing.	Repair.	M
	Swing – Mixed 2 bay 2 junior 2 toddler.	Bird fouling present	It is recommended that playground equipment be regularly checked for bird fouling – if found, the affected items should be cleaned with a disinfectant solution.	M Done
	Swing – Mixed 2 bay 2 junior 2 toddler.	Some chain wear.	Monitor for further deterioration and replace before 40% wear.	L Monitoring
	Swing – Mixed 2 bay 2 junior 2 toddler.	The swing seat has been damaged but does not require immediate replacement.	Monitor and replace when hard material is exposed.	L Monitoring
	Swing – Mixed 2 bay 2 junior 2 toddler.	Fixtures loose or missing. Support leg x 1 loose in the connection block.	Secure fixings.	M
	Swing – Mixed 2 bay 2 junior 2 toddler.	Item is bent	No reasonably practicable action is identified.	L
	Swing – Mixed 2 bay 2 junior 2 toddler.	The swing suspension(s) are missing.	Replace the missing parts, ensuring a safe installation.	Done

	Swing – Mixed 2 bay 2 junior 2 toddler.	Chains present that do not conform to the applicable standard.	No reasonable practicable action is identified.	L

Beat the Bounds 2019 Action Plan Update

Area		Action	Notes
Measham North	New Street Frontage	Bushes need trimming back.	Partially complete
	Bosworth Road Rec & Car Park	Replace lost/rotten palings	Need to meet to agree solution. Beat the bounds 2021.

Schedule of approved payments (Appendix 2)

Folio	Supplier	Description	Amount
122	Talk Talk	Telephone and Broadband	
123	Sage UK Ltd	Sage Payroll	
124	Fuel Card Services	Fuel	
125	Water Plus	Water Rates	
126	Standard Life	Pension Contributions	
127	Ebay	General Purchases	
128	Wickes	General Purchases	
129	Measham Hardware	General Purchases	
130	Fuel Card Services	Fuel	
131	Public	General Purchases	
132	Age UK	Hall Hire	
133	Ebay	General Purchases	
134	Amazon	General Purchases	
135	Nest	Pension Contributions	
136	B & M	Refreshments	
137	Fuel Card Services	Fuel	
138	EE	Mobile Phone	
139	HSBC	Bank Charges	
140	EDF	Boardroom Electricity	
141	EDF	Boardroom Electricity	
142	HMRC	Tax & National Insurance Contributions	
143	Masseys	General Purchases	

144	Parish Online	Parish Online	
145	DG Business Machines	Dog Signs	
146	RCC	Subscription	
147	Kilworth Machinery Ltd	Mower Oil	
148	Public	Glasses Repair	
149	EE	Wi-Fi	
150	Fuel Card Services	Fuel	
151	Ebay	Ink Supplies	
152	NWLDC	Depot Business Rates	
153	Arval	Van Lease	
154	MFE	Fire Extinguishers	
155	Salaries	Salaries	4,803.08
		Total	9,688.57

Appendix 3

Bank Reconciliation at 07/09/2021			
Cash in Hand 01/04/2021			141,385.47
ADD			
Receipts 01/04/2021 – 07/09/2021			77,453.47
			218,838.94
SUBTRACT			
Payments 01/04/2021 – 07/09/2021			55,720.68
A Cash in Hand 04/08/2021 (as per cash book)			143,882.17
Cash in hand per bank statements			
Cash	31/08/2021	0.00	
Business Money Master	31/08/2021	140,759.34	
Current Account	31/08/2021	3,775.54	
FairFX	31/08/2021	469.51	
			145,004.39
Less Unpresented Payments			6,247.22
			138,757.17
Plus unpresented Cheques			5,125.00
B Adjusted Bank Balance			143,882.17