

**Measham Parish Council**  
**Minutes of the Meeting of the Council**  
**October 13th, 2022, 6pm at Age UK**

**Present**

Cllrs Colin Manifold, Chair, Glenys Banton, Christine Wright, David Wright, Stephen Plowman, Emma May, Anne Morgan, Edward Hodgetts, Robert Oakes.

Cllr Sean Sheahan, NWLDC

Dawn Roach, Parish Clerk, Anthea Booth, Clerk Assistant

Parishioner x2

**145/22 Welcome & Apologies**

The Chair welcomed everyone to the meeting.

Apologies received from Cllr Woodman, Cllr Ashman – Accepted.

A letter of resignation had been received from Cllr Lander. The Clerk would inform the Returning Officer.

**146/22 Public Participation**

None

**147/22 Police Matters**

**Forest Beat Parish Council Report Police Update 1st – 30<sup>th</sup> September 2022**  
**MEASHAM**

05/09/2022 – Ashby Road – male abusive to staff

10/09/2022 – Atherstone Road – RTC – intoxicated male drives into parked car

13/09/2022 – Westminster Ind. Estate – monitored intruder alarm activated

15/09/2022 – Bosworth Road – abandoned vehicle

16/09/2022 - A42 – theft of items from metal container

20/09/2022 – High Street – theft from van

20/09/2022 – Windsor Way – parcel stolen from front of property

21/09/2022 – Bosworth Road – theft of railway sleepers

21/09/2022 – Leicester Road – items stolen from inside vehicle

22/09/2022 – Burton Road – attempted theft of vehicle

27/09/2022 – Wigeon Drive – quad bike ridden dangerously in the road

29/09/2022 – Gallows Lane – one vehicle RTC

29/09/2022 – Ashby Road – 2 people fighting

**Cllr Hodgetts entered the meeting.**

## **148/22 Declarations of Interests**

### **Disclosable Pecuniary Interest**

Cllr Banton – item 9F Financial Matters, Donation Request, Measham Events Group as she is a representative on the committee.

Cllr Manifold – Item 23 Applications for Discussion – 22 Tennyson Close as he lives in the vicinity.

### **Disclosable Non-Pecuniary Interest**

Cllr Banton – Item 24 Co-option as she knows the applicant.

## **149/22 Dispensations**

None

## **150/22 Confirm Minutes.**

To approve and adopt the minutes of the meeting of the Council held on Thursday September 8th, 2022.

**Resolved:** Cllr D Wright proposed, and Cllr Banton seconded that the minutes of the meeting held on June 9th, 2022, be approved.

**Cllr Oakes entered the meeting.**

## **151/22 Parish Clerk Report**

To receive the Parish Clerk report. (For information only). [Clerk Report \(Appendix 1\)](#)

## **152/22 Ward Members Report**

### **Report from Cllr Sheahan**

The new Chief executive is now in place and had been taken to meet members of the Canal Trust so is now aware of the project.

Met with the Housing Officer and CM to carryout patch walks.

Attended the Parish Fair and would welcome any feedback from members who attended.

Abandoned vehicle on Amersham Way has now been removed.

A house on Dysons Close with settees in the garden has been looked at and will follow up.

CM requested an update on the issues raised during the patch walk. Cllr Sheahan would follow up.

An email of updated actions by Cllr Woodman was read to members.

I have spoken to Bernard Wilson and a disposal is still being planned for the properties. He is due in Measham in the next few weeks and has agreed to meet with us, I'll try and get a date for this in the next week or two.

I have spoken to officers about Rosebank Gardens, and they did clear them after I raised the issue with them. I am going to see if we can arrange a site visit with council officers to discuss its future, as some of the trees have preservation orders on them so it will go on requiring a degree of maintenance.

On the issue of ASB in the skatepark. I have spoken to Paul Collett about CCTV and we are looking at options to use the mobile unit on the park, elevation and power are the issues but we have an idea on this which we are looking at the feasibility of.

I have had the following report on the empty homes:

High Street Measham is a property which has been reported to me previously by members of the Parish Council, I am aware of the property, and have spoken to the owner regarding it, this work is continuing.

In Measham, currently I have 7 addresses which I am monitoring which have been empty from 2 years or longer, out of which 2 are currently sold subject to contract, and 1 is being renovated. Out of the other 4, one is classed as a second home, however all 4 have had contact from me, 3 more so, and one not so much due to its situation.

There are 6 properties which have been empty for 1-2 years, 2 of which are owned by Tesco, 1 by HS2, 2 being renovated, and one in bad condition - also being monitored.

There are 10 properties which have been empty for 6-12 months for various reasons, 1 of which is For Sale.

I am not usually allowed to share addresses of empty properties or give information on Live cases, for reasons such as security, GDPR, and also so that members of the public are not given information which the owner themselves may not be aware of. Hence, we do not share information on particular addresses to the parish council or members of the public. So, I would not be permitted to give out addresses unfortunately.

I have spoken to Bernard Wilson again and he says he's still happy to meet when he's next in Measham and will notify us.

I've also been working on an issue in New Street regarding an unidentified water leak we are trying locate the source of.

## **153/22 Financial matters**

A Invoices - to authorise invoices. [Schedule of payments \(Appendix 2\)](#)

**Resolved:** Cllr Manifold proposed, and Cllr Banton seconded payment of invoices.

B Receipts – to note receipts for the last month - Noted

C Financial summary – for info.

D Bank reconciliation – for inspection. [Bank Reconciliation \(Appendix 3\)](#)

E Bank transfers – for info.

15.7.22	BMM – Current Account	£6000	Invoices
04..8.22	BMM – Current Account	£5000	Salaries
01.9.22	BMM – Current	£10,000	Salaries & Invoices
04.10.22	Current – BMM	£190,000	PWLB & Precept

F Donation Requests

It was noted that there was £275.00 available

Measham events Group – any amount

**Resolved:** It was proposed and seconded to donate £750 to Measham Events Group vired from the Playground Refurbishment Budget. All in favour.

Measham Library - £500

Measham Stroke and Disability Group - £500

**Resolved:** It was proposed and seconded to donate £250 to Measham Library and Measham Stroke and Disability Group using the £275, the difference of £225 to be vired from the Playground Refurbishment fund. Groups would be informed that they could reapply in December.

G Christmas Event Staging – to consider request to hire stage and donate to the Measham Events Group.

**Resolved:** It was proposed and seconded to hire a stage and donate to the Measham Events Group .

H Insurance Renewal – to consider adding fence cover of £15k to the policy at an extra cost of £72.24.

**Resolved:** It was proposed and seconded to add fence cover to the insurance policy at an additional cost of £72.24.

## 148/22 Speed Sign

A To receive statistics from the last location and decide on the next location for the speed sign.

### Last Location

**Post:** 11 Tamworth Road

**Direction:** Outgoing traffic

**85th percentile speed:** 45.4 mph

**Average speed:** 37.2 mph

**Total vehicles:** 46326

The sign then went to:

**Post:** 20 Atherstone Road

**Direction:** Outgoing traffic

**85th percentile speed:** 30.5 mph

**Average speed:** 25.8 mph

**Total vehicles:** 16382

The above statistics are over a 14-day period.

**Next Location.**

**Resolved:** It was agreed to put the speed sign on Ashby Road post 2 incoming.

B Speedwatch

It was agreed not to pursue the speedwatch project at this time.

## **149/22 Cemetery Lodge**

A To update on current situation at Cemetery Lodge

Repairs needed to be carried out were, new kitchen & utility units, back door, 6 window units, carpets, vinyl flooring and redecoration, this should be completed next week.

B To consider repairs required.

The boiler had been inspected and condemned which will now need replacing.

The total cost for the repairs is currently £15,813.52, plus £2,700 which has been paid already.

C To consider future use.

Options for the future use of the house were discussed.

**Resolved:** It was agreed to put the house on the market for rental for £800 per month. The Clerk is to ask Howland Jones whether a 6 or 12 month lease would be recommended.

D Vire £10,000 from Christmas light project to Cemetery Lodge repairs.

**Resolved:** It was proposed and seconded to vire the £10,000 from the Christmas Lights budget to the Cemetery House repairs and the remaining balance to be paid using the Playground Refurbishment budget.

## **150/22 Empty Properties**

To discuss empty properties in the village.

Updated via Cllr Woodmans report.

## **151/22 Civility and Respect**

A To sign up to the civility and respect pledge.

**Resolved:** It was proposed and seconded to sign up to the civility and respect pledge.

B To approve a dignity at work policy (replacing previous Dignity at Work, Bully and Harassment Policy).

**Resolved:** It was proposed and seconded to approve and adopt the dignity at work policy (replacing the previous Dignity at Work, Bully & Harassment Policy)

## **152/22 Poppy Artwork**

To consider poppy artwork project at a cost of £200 for one and £25 for each extra.

**Resolved:** It was proposed and seconded to have the poppy artwork at the War Memorial at a cost of £200.

## **153/22 Acoustic Fencing Repair**

To receive prices for the repair of the fence recently vandalised.

A quote had been received to replace the cartridges on the acoustic fencing at the skate park.

£2,466 for the cartridges only or £3,550 fitted.

**Resolved:** It was decided to remove the remaining cartridges and store and monitor.

## **154/22 Remembrance Service**

To agree format for the service, this year Sunday 13<sup>th</sup> November 2022.

It was noted that the service will take place at 10.45am on Sunday 13<sup>th</sup> November, the wreath has been purchased, the National Anthem has been changed on the service sheets and the Bugler booked.

**Resolved:** It was decided not to use music for the hymns and to speak with Gerard Egan about using the St Charles Catholic Church for the refreshments.

## **155/22 Tree Survey**

To receive quotation from LCC Forestry for their tree survey service.

A quote to carry out the tree inspection was received from LCC at a cost of £1865 + VAT there is a £2,000 budget available.

**Resolved:** It was proposed and seconded to accept the quote for the tree inspection to be carried out by LCC at a cost of £1865 + VAT.

## **156/22 Covid Remembrance Bench**

To consider replacing the existing bench and bin outside the library with a covid remembrance bench and new litter bin. Match funding can be applied for from the NWLDC small grant scheme.

**Resolved:** It was proposed and seconded to replace the existing bin and bench at the Library with a Covid Remembrance bench and new bin. The Clerk to apply for the NWLDC small grant scheme.

## **157/22 Bosworth Road Recreation Gates**

To consider offer to close the gates in the evening and re-open in the morning.

**Resolved:** It was agreed for the Parishioner to lock and re-open the gates at the rec. All in favour.

## **158/22 Warm Banks**

To discuss ideas on providing a 'warm bank' over winter.

As discussed in item 153/22

## 159/22 Joint Charter

To consider updated joint charter that sets out how North West Leicestershire District Council and town and parish councils across the district work together in partnership.

**Resolved:** It was approved to accept the Joint Charter by NWLDC.

## 160/22 Current projects

A Depot/workshop – to receive updates.

The funding to purchase the building has been received, the Solicitor is in contact with the owners. It is hoped that the sale is finalised by Christmas.

B S106 Project Bosworth Road

S106 monies is awaited from NWLDC, the items will then be purchased from Wicksteed.

C Members Highway Fund

The purchase order for the MVAS has been sent, a decision on the type and colour of planters was required.

**Resolved:** It was agreed to request 5 plastic planters in Pink Granite colour.

## 161/22 Planning Matters (for planning committee members)

A Decisions made by Planning Authority (NWLDC)

<b>Application No</b>	<b>Proposal</b>	<b>Address</b>	<b>Decision</b>
22/00834/FUL	Retention of change of use of land from agricultural to private garden.	Ivyleigh, Bosworth Road	Planning Permission
22/01000/FUL	Erection of a single storey side extension.	1 Swan Close, Measham	Planning Permission
22/00971/FUL	Erection of 2.5 storey rear extension.	Ellesmere, Ashby Road, Measham	Planning Permission
22/00900/LBC	New roof to rear extension, internal and external alterations to dwelling and curtilage.	1 Brickyard Cottages, Measham	Listed Building Consent
22/00977/FUL	Erection of new roof to existing single storey rear extension.	1 Brickyard Cottages.	Planning Permission

22/01081/FUL	Creation of outdoor fitness area including fencing and installation of additional windows and doors.	Unit A1, Anthony Pullen PT Studio, Mease Mill, Huntingdon Way, Measham.	Planning Permission
22/00723/CLP	Certificate of lawful proposed development for the erection of a single storey side extension.	40 Iveagh Close, Measham.	Certificate of lawfulness of proposed use.
22/01115/FUL	Installation of step lift to rear elevation.	42 Atherstone Road, Measham.	Planning Permission.
22/00477/ADC	Installation of 2 no. internally illuminated and 2 no. non illuminated fascia signs 1 no. internally illuminated projecting sign, 1 no. internal glazing vinyl and 2 no. non-illuminated dibond panels.	Tesco Express, 30B High Street, Measham	Consent to display advertisement.
22/01349/TPO	New vehicular access and associated hardstanding to front curtilage.	12 New Street, Measham	Planning Permission.

B Applications for Discussion [Follow this link to view planning applications](#)

<b>Application No</b>	<b>Proposal</b>	<b>Address</b>	<b>Observations</b>
22/01115/FUL	Installation of step lift to rear elevation	42 Atherstone Road, Measham	Not discussed by MPC decision received from NWLDC
22/01090/OUTM	Residential development of up to 15 dwellings (outline – all reserved matters.	The Paddock adjoining M42 Burton Road, Oakthorpe.	Members made no comments as the application fell within the HS2 safeguarding area and refer to Oakthorpe Parish Council observations.
22/01367/FUL	Erection of two storey front, side and rear extension.	22 Tennyson Close, Measham	No Objections



22/01349/TPO	Works to 1 no. Hawthorn (protected by tree preservation order)	The Priory, 3 High Street, Measham	No Objections
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## 162/22 Co-option

To consider applications received.

Two applications for co-option had been received, one candidate has not attended.

Members voted to co-opt Ruth Oakley onto to the Council and the second applicant advised their application would be kept on file until a vacancy for Co-option came available.

Ruth Oakley then signed the Declaration of Acceptance of Office and completed a Register of Interest.

## 163/22 Staffing

A To set up a task and finish recruitment working party for the Maintenance Operative vacancy.

**Resolved:** Cllr May, Banton, Manifold and D Wright would form a working party to look at the applications received for the vacancy.

B To approve pay rate for the vacancy

**Resolved:** It was proposed and seconded to keep the pay rate the same as it is currently. All in favour.

## 164/22 Date and location of the next meeting

10<sup>th</sup> November 2022 6.00pm at Age UK.

## Clerk Report (Appendix 1)

Thank you to Crissie and David who attended a special service at Westminster representing the parish council.

Boardroom Conversion, we finally have confirmation that planning approval will now be granted as Natural England have now agreed with the planning officers assessment that developer contribution will not be required.

Green Shoots Grant – bulbs were ordered and will be planted on Queens Street/Orchard Way jitty.

Newsletter – I am getting the Parish Matters newsletter back up and running with the Leisure taking on the back page each month to advertise their events. It should be ready by the end of the month.

## Public Communication

Pickerings Avenue – Pond requires strimming.	AP/AS
Full litter bins High Street.	NWLDC

Unhappy with Facebook comments by Councillor.	
No Parish Council Facebook page.	
Dogs on the Rec.	
Overhanging trees Jewsbury Avenue.	LCC

### LCC Highways Automated Updates

Date	Ref: No	Location	Description	Status
28/01/2021	818771	High Street	Snow Warden	Pending
02/09/2022	882108	Atherstone Road, Measham	Road Markings	Works Under Consideration
08/09/2022	882811	New Street, Measham	Tree/ Hedge	Location Made Safe
08/09/2022	882815	High Street, Measham	Pothole - Carriageway	Made Safe / Works Complete (Automatic email sent)
22/09/2022	884151	High Street, Measham	Other (Highway Control)	Further Investigation Required
26/09/2022	884474	Wilkes Avenue, Measham	Gully Blocked	Works Ordered (Automatic email sent)

### Action Plan

Minute	Action	By	Status
131/20 Village Sign	Investigate further for repairs	DR	In progress
03/22 Police Matters	Request update on CCTV	DR	Requested Funding applications in progress.
10/22 Property Owners Agreement	Send approved agreement to all property owners	DR	1 remaining to receive
117/22 Current Projects B S106 Project Bosworth Road	Purchase Retro Horse and fitness equipment within the budget	DR	In progress. Awaiting S106 funding

### ROSPA Actions 2022

Site	Item	Finding	Action Required	Risk
Bosworth Road	Fencing	Timber is decayed – A number of posts are loose and rotten through at ground level	Replace	L

	Cableway	Cap missing	Replace	L
	Cableway	Item is damaged. There is some minor damage /vandalism to the support post	Sand back rough and splintered edges, continue monitoring areas for decay	L
	Cableway	Surface is wearing. The surface is wearing around the edges of the ramp exposing a hard surface	Consider installing grass mats to help with wear	L
	Cableway	Trip points on the surface, the timber edging board is creating a potential trip point	Make Level. Remove board or build up ground level to remove trip points	L
	Climber Log	Timber is decayed. Posts x 3 rotting at foundation level	Replace affected timbers	M
	Multiplay	Cap Missing	Replace	L
	Multiplay	Fixtures loose or missing, there are loose barrier fixings	Tighten/Secure	L
	Multiplay	The slide surface has joints which are not fabricated to eliminate gaps and inhibit the introduction of sharp objects	Modify.	M
	Rotator – Spica	Fixtures loose or missing	Tighten	L
	Swing Junior 2 Bay 4 Seat	The surface is damaged	Repair	L
	Swing – Nest	Cap missing	Replace	L
	Swing – Nest	Vandalised, wood fillers are not recommended.	Sand back rough and splintered edges and monitor for any further deterioration	L
	Swing Toddler 1 Bay 2 Seat	There is wear in the bushes	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary	L
	Swing Toddler 1 Bay 2 Seat	Bolts loose. The crossbar is moving when the swings are in use. This could be wear in the crossbar at the fixing points	Remove fixings and check internal framework	M
	Adult Fitness – Leg Press & Walker	The bearings are worn	Replace worn bearings	M

	Adult Fitness – Leg Press & Walker	Cap missing	Replace	L
	Adult Fitness – Leg Press & Walker	Dangerous, should be replaced/removed	No control to prevent small children accessing the slalom element, starting it in motion and being unable to reach the hand holds. Potential serious head injury	M
	Agility – Trampoline	Trip points on the surface.	Build up ground level to remove trip points	VL
	Multiplay _ Toddler – Combine	Bolt cap damaged.	Replace	VL
	Multiplay _ Toddler – Combine	Surface is wearing. The surface is wearing exposing sharp stones at the base of the slide	Repair surface and consider installing grass mats to help with wear	L
<b>Skate Park</b>	Signage	Missing item	Replace	L
	Skate Bowl - Fencing	Item has missing parts – Sections of fencing are missing	Replace/repair fencing	VL
<b>New Street</b>	Multiplay	Cap missing	Replace	VL
	Multiplay	Surface is uneven	Make good	M
	Multiplay - Climber	Pothole of at least 20mm over 100mm x 100mm in a walked area, there is a large dip formed creating trip points	Repair	M
	Multiplay - Climber	Surface is uneven, large dips throughout the surface	Make good	M
	Swing – Nest	There is wear in the bushes	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary	L
	Swing - Nest	Cap missing	Replace	VL
	Trim Trail	The foundations should be designed such that they do not present a hazard (tripping, impact). Care should be taken to ensure the foundations are not exposed as a result of erosion	Eliminate the hazard	L
	Multiplay – Junior – Boat	Cap missing.	Replace	L

	Agility – Trampoline	The surface is damaged	Secure rubber surround in place	L
<b>Greenfield Road</b>	Signage	Dog ban & ownerships signs recommended		L
	Multiplay – Senior	Paintwork in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repair may be necessary where corrosion is severe	L
	Swing – Mixed 1 bay 1 Junior 1 Toddler	Surface is compacted or displaced	Rake and fork over and top up as required to maintain minimum depth (usually 300mm)	L
<b>Wigeon Drive</b>	Cableway	Item is damaged, the stopping tube fixing point has snapped	Repair	L
	Cableway	The seat to cable clearance is less than the minimum permitted of 2100mm for seating type runways (or 1800mm where moving parts of the traveller are enclosed)	Modify. Only 1.7m provided on site. Provide a longer suspension	M
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Surface is compacted or displaced	Rake and fork over and top up as required to maintain minimum depth (usually 300mm)	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Swing seat bolt(s) loose	Tighten	M
	Agility - Trampoline	The surface is damaged	Replace missing rubber capping.	M
<b>Dysons Close</b>	General Surface	The surface is cracking, concrete pad crumbling creating potential trip points	Repair	L
	Rocker – Seesaw	Bolt cap damaged	Replace	VL
	Swing – Junior 1 bay 2 Seat	Fixtures loose or missing, there is some slight movement in the crossbar fixings	Secure	L

### Schedule of payments (Appendix 2)

Voucher	Name	Description	Amount
126	Water Plus	Water Rates	159.87
127	Smartest Energy	Depot Electricity	41.00
128	The Public Trustee	Application Form	40.00
129	Talk Talk	Telephone & Broadband	42.50

130	Sage UK Ltd	Sage Cover	8.40
131	Fuel Card Services	Fuel	55.70
132	HSBC	Bank Charges	1.00
133	Ibstock Brick	General Maintenance	283.16
134	Water Plus	Water Rates	213.18
135	DT Data	Computer Repair	50.00
136	Fuel Card Services	Fuel	51.58
137	Standard Life	Pension Contributions	213.93
138	Jodie Grouse	Jet Wash	150.00
139	Fuel Card Services	Fuel	65.18
140	Salaries	Salaries	5,448.88
141	Nest	Pension Contributions	82.20
142	Royal British Legion	Remembrance Wreath	19.25
143	EE	Mobile Phone	76.34
144	HSBC	Bank Charges	8.50
145	PF Spare Insurance Brokers	Commercial Vehicle Insurance	503.58
146	PKF Littlejohn LLP	Internal Audit	480.00
147	Scribe	Software Licences	951.60
148	Shaw & Son	General Purchases	14.34
149	Masseys	General Purchases	84.38
150	HMRC	Tax and NI Contributions	1,280.14
151	Kilworth	Kubota Repair	38.56
152	Age UK	Hall Hire	25.00
153	Arval	Van Lease	309.89
154	Water Plus	Water Rates	56.71
155	Fuel Card Services	Fuel	62.46
156	EDF	Boardroom Electricity	14.00
157	Talk Talk	Telephone & Broadband	42.70
158	Sage UK Ltd	Sage Cover	8.40
159	Sunnyside Removals	Cem Lodge Repairs	675.00
160	Fuel Card Services	Fuel	45.89
161	Measham Events Group	Donation	300.00
162	Amazon	Stationery	49.65
163	Smartest Energy	Depot Electricity	41.00
164	HSBC	Bank Charges	1.00
165	Back2You	Van Tracker	72.00
166	Morrisons	Refreshments	12.98
167	Standard Life	Pension Contributions	212.93
168	Sunnyside Removals	Cem Lodge Repairs	675.00
169	EE	Mobile Phone	76.34
170	Water Plus	Water Rates	19.60
171	Speedy Auto Spares	General Maintenance	10.00
172	Fuel Card Services	Fuel	116.88
173	Nest	Pension Contributions	68.84
174	Salaries	Salaries	4,911.11
175	HSBC	Bank Charges	9.00
176	Parish Online	Parish Online	216.00
177	HMRC	Tax & NI Contributions	1,442.97

178	Kilworth	Mower Repairs	61.40
179	Masseys	General Purchases	67.69
180	Age UK	Hall Hire	25.00
181	Fuel Card Services	Fuel	24.00
182	Arval	Van Lease	309.89
183	Fuel Card Services	Fuel	67.07
184	Khoda	Depot Rental	3,000.00
185	Berryfields	Flowers	30.00
186	Fuel Card Services	Fuel	65.10
187	Fuel Card Services	Fuel	64.49
188	Water Plus	Water Rates	110.40
189	Water Plus	Water Rates	6.75
190	Talk Talk	Telephone & Broadband	42.85
191	Sage UK Ltd	Sage Cover	8.40
192	Ebay	Office Equipment	64.99
193	Standard Life	Pension Contributions	212.93
194	Amazon	Stationery	33.90
195	Andrew Hunstone	Cemetery Lodge Repairs	2,700.00
196	Fuel Card Services	Fuel	159.85
197	EE	Mobile Phone	76.34
198	Smartest Energy	Depot Electricity	41.00
199	HSBC	Bank Charges	1.00
200	EDF	Boardroom Electricity	14.00
201	Eon	Refund	33.30
202	HSBC	Bank Charges	8.00
203	Nest	Pension Contributions	77.49
204	Salaries	Salaries	5,305.37
205	EDF	Boardroom Electricity	14.00
206	Fuel Card Services	Fuel	56.26
207	HMRC	Tax & NI Contributions	1,080.73
208	BRS Construction	Village Sign Repair	200.00
209	BCW	Alarm Maintenance	156.00
210	BCW	Alarm Maintenance	288.00
211	Redlynch	Play Area Repairs	900.00
212	Kilworth	Mower Maintenance	59.76
213	Rowett Insurance Broking Ltd	Kubota Insurance	337.70
214	Masseys	General Purchases	11.99
215	DG Business Machines	Printing Costs	40.00
216	NWLDC	Trade Refuse	468.00
217	Age UK	Hall Hire	25.00
218	Arval	Van Lease	309.89
219	Fuel Card Services	Fuel	161.38
220	Ebay	Stationery	38.58
221	The Howland Jones Organisation	Cemetery Lodge Repairs	15,813.52
		<b>Total</b>	<b>52,409.74</b>

# Bank Reconciliation (Appendix 3)

4 October 2022 (2022-2023)

## Measham Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

<b>A</b>	<b>Bank Reconciliation at 04/10/2022</b>		
	Cash in Hand 01/04/2022		111,886.13
	<b>ADD</b> Receipts 01/04/2022 - 04/10/2022		275,245.78
	<b>SUBTRACT</b> Payments 01/04/2022 - 04/10/2022		387,131.91
	Cash in Hand 04/10/2022 (per Cash Book)		87,755.12
			<b>299,376.79</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 30/09/2022	0.00	
	Cash 30/09/2022	0.00	
	Business Money Master 30/09/2022	102,307.49	
	Current Account 30/09/2022	202,487.11	
	Equals 30/09/2022	202.80	
			<b>304,997.40</b>
	Less unrepresented payments		195,620.61
		109,376.79	
Plus unrepresented receipts		190,000.00	
		<b>299,376.79</b>	
	<b>A = B Checks out OK</b>		