

Measham Parish Council



Measham Leisure Centre
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Notice of Annual Parish Council Meeting

I hereby give notice that the **ANNUAL MEETING** of Measham Parish Council will be held at **Measham Leisure Centre**, Off High Street, Measham on **Thursday 16th May** 2019 at **7.00pm** in the evening.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. **Dated: 09/05/2019**

Dawn Roach
Clerk & RFO to the Council

Members of the public and press are welcome to attend.

AGENDA

1	Election of Chairman
	To elect a Chairman. (Declaration of Acceptance of Office to be signed by all members).
2	Election of Vice Chair
	To elect a vice chair
3	Welcome and Apologies
	Members are reminded that apologies and reason for absence for this meeting must be given to the Clerk at the earliest convenience.
4	Public Questions
	Meeting to be adjourned to receive questions from members of the public. 15 minutes maximum.
5	Police Matters
	To consider any matters that may be raised by the Police and members and to update on previous issues raised and crimes reported by the Parish Council.
6	Declaration of Interests
	To receive any disclosable pecuniary and non pecuniary interests from members on matters to be considered at the meeting.

	<p>The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.</p> <p>Members may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary.</p>	
7	Confirm Minutes	
	To approve and adopt the minutes of the meeting of the Council held on Thursday 11 th April 2019.	
8	Parish Clerk Report	
	To receive the Parish Clerk Report. (For information only).	
9	Ward Members Reports	
	To receive Ward Members Reports. (For information only).	
10	Report from Groups and Working Parties	
	To receive reports from Groups and Working Parties. (For information only).	
11	Representatives on Outside Committees, Groups and Working Parties	
	Group or Working Party	No. Members
	Internal	
	Christmas@Measham	4
	Dog Fouling Working Party	2
	HS2 Working Party	5
	Planning Committee	5 + 1 substitute member
	Resilience Planning	5
	Community Safety Champion	1
	External	
	Age Uk	1
	Ashby Canal Forum	1
	Flood Warden	2

	Millennium Green Working Group	2
	MLC Management Committee	5
	MLC Extension Steering Group	3
	Redbank Liaison Committee	1
	PPG	1
	Measham Village Hall	1
	LRALC – AGM voting member	1
12	Financial Matters	
a	Invoices - to authorise the invoices for the previous month.	
b	Financial summary – for info.	
c	Bank reconciliation – for info.	
d	Review of Direct Debits	
e	Review of Subscriptions	
f	Annual Accounts –	
1	Receive and Consider Internal Auditors Report	
2	Review of the effectiveness of the system of internal control	
3	Approval of Accounts : Balance Sheet Income & Expenditure Account Bank Reconciliation Supporting Notes inc Asset Register Risk Schedule	
g	Annual Return –	
1	Annual Governance Statement (Section 1)	
2	Accounting Statements (Section 2)	
h	Appointment of Internal Auditor 2019/20	

13	Review of Terms of Reference
	To review committees terms of reference – recommend each group/committee reviews at their next ordinary meeting.
14	Review of Policies
	To review all council policies.
15	Code of Conduct
	To review and re-adopt The Code of Conduct.
16	General Power of Competence
	To adopt the General Power of Competence – see attached report and recommendation.
17	Correspondence
1	Came & Company – Council Matters
2	Clerks & Councils Direct – May Issue
3	CPRE – Fieldwork Spring 2019
4	Countryside Voice – Spring 2019
5	West Leicestershire CFR – Annual Report & Accounts for 2018
18	Land & Projects
a	New Street Fence renewal – to approve works to be carried out to renew the fence as a joint project with NWLDC at a cost of £1300.
b	Boardroom – to further discuss usage of the boardroom.
c	Fenton Crescent Car Park – issues with vans for sale.
d	Tree Inspections – to approve appointing contractor to carry out the inspections.
19	Skate Park Jam
	Request to hold a skate park jam 20th July, if approved, working party to be set up for the event.
20	MVAS
a	To receive statistics from recent sign location.
b	Agree next location of the sign.

21	Current Consultations - Please read prior to meeting.		
	Name	Closes	Info
	None received.		
22	Date of Next Meeting		
	Thursday 13 th June 2019, 7pm at Measham Leisure Centre.		