

Measham Parish Council

Minutes of the Meeting of the Council

June 9th, 2022, 6pm at Age UK

Present

CLLrs Colin Manifold, Chair, Glenys Banton, Christine Wright, David Wright, Emma May, Anne Morgan, Edward Hodgetts, Robert Oakes.

Cllr Sean Sheahan, NWLDC, Cllr R Ashman, LCC

Dawn Roach, Parish Clerk, Anthea Booth, Clerk Assistant

Parishioners x 2

107/22 Welcome & Apologies

The Chair welcomed everyone to the meeting.

Apologies received from Cllr Plowman - away, Cllr A Woodman – at another meeting - Accepted

108/22 Public Participation

1 Parishioner had previously spoken with Cllr Sheahan regarding a housing issue. The resident had spoken to housing at NWLDC and has been informed that it would be difficult to locate the tenant in Measham due to various reasons. **Resolved:** Cllr Sheahan would speak to the resident further on the issue.

1 Parishioner entered the meeting.

109/22 Police Matters

MEASHAM

Anti-social behaviour reported at Bosworth Skate Park, regular patrols are taking place and an Anti-social behaviour report has been created – Sentinel number 132988.

03/05/2022 – Internal door was damaged while occupant out - no witnesses or CCTV.

03/05/2022 – Measham Leisure Centre – Unauthorised encampment - Report of a single caravan and two vehicles parked up at the Leisure Centre – Police attended, and vehicles were removed.

07/05/2022 – Burton Road Bus Stop – Anti-social behaviour – youths causing a nuisance – area search by officers with no trace. Beat Officers to conduct regular patrols. Sentinel report 132991.

07/05/2022 – Greenfield Road – reports of males driving slowly in vehicle – area search by officers with no trace.

07/05/2022 – Swepstone Road - Single vehicle had crashed into a tree and driver had fled the scene prior to police arrival - How the collision occurred: Vehicle has tried overtaking another vehicle on a single

carriageway when approaching a blind corner. Vehicle then swerved back into the lane and has collided with a tree on the nearside of the vehicle and come to a stop 20 meters down on from where collision with tree has occurred. Driver traced – no injuries to report.

09/05/2022 – Male arrived at address to collect items as advertised. Upon his arrival he was told that the items had already been sold to which he became angry and abusive, he then apologised and left.

11/05/2022 – Burton Road – Broken down vehicle on a dangerous bend. Police attended and managed the traffic until the vehicle was recovered.

13/05/2022 – Resident reports that 4- 5 youths aged 14-15 years tried to enter her property by opening the front door, when approached by the resident they ran away.

13/05/2022 – Burton Road Bus Stop – Report of anti-social behaviour by playing loud music. Sentinel 132991 created and regular patrols taking place.

14/02/2022 - Criminal Damage to 2 kitchen windows by unknown persons throwing a brick through them. CCTV retrieved, however no identifying features.

15/05/2022 - Criminal Damage - brick thrown at victim's car boot causing dents and scratches.

17/05/2022 - Inappropriate graffiti on the children's playing area.

17/05/2022 - Report of a male throwing full beer bottles at passing motorists - one bottle almost hitting caller's car & caused another to swerve to avoid being hit. Area search by officers with no trace of male or smashed bottles in the road.

18/05/2022 – unknown persons smashing glass. On arrival no persons were located, and no smashed glass could be seen.

26/05/2022 – Measham Leisure Centre – reports of youths on motorbikes – enquiries on-going.

28/05/202 – High Street – iPhone has been stolen.

29/05/2022 – High Street – unknown person has caused criminal damage to property.

CURRENT – ANTI SOCIAL BEHAVIOUR REPORTS (sentinel)

130583 – Holly Road – Neighbour Dispute

131704 – Bosworth Road – Anti-social behaviour.

132988 – Skate Park, Bosworth Road, Measham – Anti-social behaviour

132991 – Bus Stop, Burton Road, Measham – Anti-social behaviour.

- Please ensure that you safely lock and secure all your property including vehicles, garden sheds and outbuildings and your home. Ensure you leave a light on at night to deter thieves who prefer working in the dark.
- **The beat team are now back up to full strength and looking to fill their diaries with community events, please can you let us know of any events taking place in your village so that if we are able to, we can attend.**

- We will endeavour to provide regular patrols across the beat and will continue to deal with any reported incidents accordingly.

Cllr Manifold noted that there is a lot of ASB/criminal damage occurring in the village by youths and suggested that a meeting be requested with the police to discuss the matters further.

Resolved: The Clerk would request a meeting with the Police.

110/22 Declarations of Interests

Disclosable Pecuniary Interest - None

Disclosable Non-Pecuniary Interest - None

111/22 Dispensations

None received.

112/22 Confirm Minutes.

To approve and adopt the minutes of the meeting of the Council held on Thursday May 12th, 2022.

Resolved: Cllr May proposed, and Cllr Banton seconded that the minutes of the meeting held on May 12th, 2022, be approved.

113/22 Parish Clerk Report

To receive the Parish Clerk report. (For information only). [Clerk Report \(Appendix 1\)](#)

114/22 Ward Members Report

Report from Cllr Sheahan

Queen Street – a section of Heras fencing had been removed to allow a digger access to dig a trench, and a neighbouring hedge was damaged in the process . It is believed that this a breach of the planning and the case officer has been contacted.

Horses Lane – a response is awaited regarding the lighting along the footpath.

Redbank Liaison meeting had been postponed.

Height barrier had been left open on Peggs Close car park – reported to NWLDC.

A response had been received regarding the fencing works at Buzzard Close/Wigeon Drive had been received and the fencing project has been restarted.

The Council are considering looking into using underground water as a heat source in Coalville.

Cllr Manifold requested that dates be considered for patch walks on the council estates and noted that an issue had been raised regarding a fence at Masefield Close.

Report By Cllr Ashman

Highway Fund – Clarification of amount and locations for planters was required. An email of confirmation for the amount this year will be sent.

Thanks were given for the information from the speed sign for Bosworth Road.

Overgrown bushes – High Street is still ongoing.

Dysons Close – Damage had been caused to railings and bus stop, photos had been taken and sent to Highways.

Report by Cllr Woodman via email

I have been speaking to Bernard Wilson regarding the property holdings on High Street. He has stated the company are looking to dispose of them in the next 12 months.

As regards HS2 and Ashby Canal, via the MP, I have put in 2 written questions this month regarding when the new route will be out to be designed and the Minister stated:

‘Following a pause to design work on the HS2 Eastern Leg as a result of the Oakervee Review and during the development of the Integrated Rail Plan, the Department and HS2 Ltd are now considering how best to take HS2 East forward, working closely with Network Rail.’

On supporting canal restoration, he stated:

HS2 Ltd works closely with the Canal and River Trust, and local canal groups, to mitigate impacts on the canal network and identify opportunities for improvements. Various canal projects have been supported by HS2 project funds and grants, as well as from donations provided by the HS2 supply chain. Projects have ranged from the supply of wood chippings to improve towpath surfacing, to larger schemes, such as the Trent Sow Parklands and Cannock Chase project which is supporting canal restoration works and improvements to the towpath network. HS2 Ltd is always keen to hear from those involved in local projects, including those aimed at improving community opportunities associated with the canal network.’

I have followed up requesting more information on dates and chasing up support from HS2 towards the canal restoration. Will hopefully have more information at the next meeting.

Cllr Sheahan & 1 Parishioner left the meeting.

115/22 Financial matters

A Invoices - to authorise invoices. [Schedule of payments \(Appendix 2\)](#)

Resolved: Cllr Manifold proposed, and Cllr May seconded payment of invoices.

B Receipts – to note receipts for the last month - Noted

C Financial summary – for info.

D Bank reconciliation – for inspection. [Bank Reconciliation \(Appendix 3\)](#)

E Bank transfers – for info.

13.5.22	BMM – Current Account	£6000	Invoices
24.5.22	Current – Equals	£300	General purchases
1.6.22	BMM – Current	£5000	Salaries

F Quarterly Grant Requests – None received.

116/22 Speed Sign

Last Location – Tamworth Road Post 11 Outgoing

85th Percentile Speed = 44.9mph

Avg Speed = 36.7mph

Max Speed = 90.00 mph

Total Vehicles = 95,030

Next Location.

Resolved: It was agreed to put the speed sign back on Tamworth Road Post 11 Outgoing.

117/22 Current projects

A Depot/workshop – to receive updates.

The application has been reviewed by the association and sent to the Secretary of State, awaiting the response.

B S106 Project Bosworth Road – the poll had finished with 17.9% votes for the tarmac area, 17.9% for the fitness equipment and 64.3% for the Retro Horse.

Resolved: It was proposed and seconded to purchase the retro horse and fitness equipment within the budget of £13,989.41.

C Members Highway Fund

To agree on planter numbers and locations for Bosworth Road

Resolved: a site meeting is to take place on Wednesday 15th June to agree locations.

To agree MVAS machine

Resolved: It was agreed to have the Thankyou/Slowdown MVAS sign upgraded to lithium batteries at a cost of £3300 for the sign, £620 for the battery and £379 for data collection from the fund. All in Favour.

To consider ideas for 2022 fund

Resolved: It was agreed to agenda the item for the next meeting and members to come back with for suggestions for the funds.

Item 13 of the agenda was brought forward.

118/22 Co-option

To consider applications received.

An application for co-option had been received, a brief discussion took place between members and the candidate regarding the Council.

Resolved: A vote took place for the co-option of the applicant. All members voted in favour of the application. The Clerk would arrange for the necessary documents to be completed and signed at the next meeting.

Parishioner left the meeting

119/22 Planning Matters (for planning committee members)

A Decisions made by Planning Authority (NWLDC)

Application No	Proposal	Address	Decision
22/00342/ADC	Installation of 1 no. non-illuminated totem sign.	Land at the North Side of Sweystone Road, Measham.	Consent to Display Advertisement

B Applications for Discussion [Follow this link to view planning applications](#)

Application No	Proposal	Address	Observations
22/00532/FUL	Erection of one dwelling.	Oddfellows Row, High Street, Measham	Measham Parish Council object to Planning Application: 22/00532/FUL Oddfellows Row, Measham for the following reasons: Impact on the local amenities, the development is not in line with the street scene, and feel it is an overdevelopment of the site, however, the Council would not object to a smaller footprint development.
22/00747/FUL	Erection of single storey front extension.	8 Iveagh Close, Measham	No Objections
22/00834/FUL	Retention of change of use of land from agricultural to private garden.	Ivyleigh House, Bosworth Road, Measham	No Objections
22/00562/FUL	Formation of a new vehicular access with associated hardstanding.	104 Bosworth Road, Measham	No Objections
22/00642/VCI	Demolition of parts of existing building, change of use of remaining building to offices (B1), erection of two storey office extension along with installation of	Pickerings Plant Hire, Ashby Road, Measham.	Measham Parish Council has No Objections to application reference: 22/00642/VCI Pickerings Plant Hire, Ashby Road, Measham. However,

	replacement windows and new roof materials and formation of additional parking spaces without complying with conditions 1, 4, 5, 7, 9, 10, 11, 12, 15 and 18 of planning permission 19/02415/VCI to retain amended layouts to the car parks, the soft landscaping and front sloping bank and to submit details of contaminated land/coal mining legacy verification and surface water management.		special consideration should be given to surface water management on Ashby Road.
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120/22 Date and location of the next meeting

14th July 2022 6.00pm at Age UK.

Clerk Report (Appendix 1)

Fly Tips

AP has had to clear up two lots of glass which was fly tipped on Bosworth Road Rec. The glass appears to have come from a green house. He has a good idea of where it came from but has no proof of this.

ROSPA Inspections

The annual inspection has taken place. There are a number of actions which need to carry out and will be attached to these minutes. Anyone wishing to view the full documents, please let me know and I will forward copies by email.

Measham Events

An email address for Measham Events has been set up meashamevents@gmail.com and a meeting has been set up for the 5th July, 7pm at the Leisure Centre.

Public Communication

Overgrown trees and pathways Rosebank View	LCC
Drone noise nuisance possibly from Brickworks	NWLDC
State of park, ASB, glass, litter, dogs etc	MPC
Graffiti on skate park	AP/AS
Dangerous dog Wigeon Drive	NWLDC
Planning breaches Queen Street	NWLDC
Grave not levelled – too early needs to settle	MPC

Strimmed grass messy on graves	MPC
Car parked on grass	NWLDC
Advertising boards Greenfield Road	NWLDC
Youths – Noise litter top of LC by container	Police & LC
Damaged bus sign & rail	NWLDC/LCC
Picture Bar – smashed windows and bars removed	LCC
Noise nuisance Holly Road	NWLDC
Council Tax issues	NWLDC
Damaged sign & rail Dysons Close	NWLDC & LCC
Parked car and hedge blocking pavement – Greenfield Road	LCC
Pot hole bottom of Queens Street Jitty	LCC

LCC Highways Automated Updates

Date	Ref: No	Location	Description	Status
28/01/2021	818771	High Street	Snow Warden	Pending
26/05/2022	873148	Atherstone Road, Measham	Tree/ Hedge	Passed to Officer for Response
26/05/2022	873147	Burton Road, Measham	Street Lamp out	Made Safe / Works Complete (Automatic email sent)
16/05/2022	871990	Bosworth Road, Measham	Pothole - Carriageway	Works Ordered

Action Plan

Minute	Action	By	Status
131/20 Village Sign	Investigate further for repairs	DR	In progress
51/21 Ward Members Report	Arrange meeting with Police to discuss issues at Bosworth Road Park. CM/SS/AW to attend	DR	Waiting for response from Police

102/21 Current Projects	Meet with Liam Manifold to discuss cost of RCD units for the Christmas Light project	TR	In progress
110/21 Police Matters	Speak with Cllr Woodman to arrange a meeting with the new Inspector and 2 councillors	DR	Requested
03/22 Police Matters	Request update on CCTV	DR	Requested
10/22 Property Owners Agreement	Send approved agreement to all property owners	DR	2 remaining to receive
93/22 Annual Accounts	Publish the Asset Register, Internal Controls Policy and Financial and Management Risk Assessment.	DR	Complete
95/22 Appointment of Internal Auditor	Appoint LRALC Internal Audit service for 2022/23	DR	Complete
104/22 Dysons Close Play Area	Accept quote for £750 +VAT for repair works to Dysons Close Park.	DR	Done, awaiting work to be completed

Outstanding ROSPA Actions 2021

Site			Action	Risk
Bosworth Road	Swing - Junior 2 Bay 4 Seat	The surface is damaged	Repair	L
	Swing – Toddler 1 Bay 2 Seat.	Additional Comments: The crossbar is twisting when the swings are in use. This could be wear in the crossbar at the fixing points.	Remove fixings and check internal framework.	M
	Leg Press & Walker	Cap missing	Replace.	L
	Agility – Trampoline	Trip points on surface.	Make Level.	L
Bosworth Road – Skate Park	Skate Bowl Mini	The surface is damaged.	Repair	M
	Wheeled Sports – Curved Ramp	Surface is damaged.	Repair.	M

New Street	Multiplay - Climber	There is wear in the bearings.	Dismantle and service bearings replacing any worn parts.	In progress
	Multiplay – Climber	Surface is uneven	Make good	M
	Multiplay – Climber	Trip points on the surface	Repair	M
	Trim Trail	The foundations should be designed such that they do not present a hazard (tripping, impact)	Eliminate the hazard	M
Dysons Close	General Surface	The surface is cracking	Repair	L
	Multiplay	The surface is damaged	Repair	L
	Rocker – Jet Ski	Shrinkage/Separation of the surface, this may give a trip hazard	Re-fill and fill gaps and joints, as necessary.	L
	Swing – Junior 1 bay 2 seat	Shrinkage/separation of the surface. This may give a trip hazard	Repair	M
ROSPA Actions 2022				
Site	Item	Finding	Action Required	Risk
Bosworth Road	Fencing	Timber is decayed – A number of posts are loose and rotten through at ground level.	Replace	L
	Gate	Fixtures loose or missing	Replace	L
	Seating	Timber is decayed	Check on routine basis	L
	Cableway	Cap missing	Replace	L
	Cableway	Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions.	M
	Cableway	The supporting components should be dismantled and inspected according to the manufacturers instructions. This should be done on a regular basis.	Dismantle and inspect according to the manufacturer's instructions	M

	Cableway	Item is damaged. There is some minor damage /vandalism to the support post.	Sand back rough and splintered edges, continue monitoring areas for decay.	L
	Cableway	Item is damaged.	The end rubber buffer has slight damage. Monitor and replace when necessary.	L
	Cableway	The start platform does not run in line with the cable and there is a chance the user could get their leg trapped on the side of the platform.	Consider reinstalling central with the cable.	L
	Cableway	There are natural splits/shakes in the timbers.	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8mm at sections used to grip/grasp.	L
	Cableway	Surface is wearing. The surface is wearing around the edges of the ramp exposing a hard surface.	Consider installing grass mats to help with wear.	L
	Cableway	Trip points on the surface, the timber edging board is creating a potential trip point.	Make Level. Remove board or build up ground level to remove trip points.	L
	Climber Log	Exposed metal rope core.	Monitor for any sharp or split wire strands.	L
	Climber Log	There are natural splits/shakes in the timbers.	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8mm at sections used to grip/grasp.	L
	Climber Log	Timber is decayed. Posts x 3 rotting at foundation level.	Replace affected timbers.	M
	Multiplay	Fixings are loose or missing. Climbing net mounts fixings loose.	Secure or replace fixings to ensure structural integrity is maintained.	L
	Multiplay	Cap Missing	Replace	L
	Multiplay	Fixtures loose or missing, there are loose barrier fixings.	Tighten/Secure	L
	Multiplay	There is offensive graffiti on the unit.	Remove	VL
	Multiplay	Exposed metal rope core.	Monitor for any sharp or split wire strands	L

			and replace when necessary.	
	Multiplay	The slide surface has joints which are not fabricated to eliminate gaps and inhibit the introduction of sharp objects.	Modify.	M
	Rotator – Bowl	The surface is damaged, the surface is worn, and grass mats are missing.	Replace and repair surface.	L
	Rotator – Spica	Fixtures loose or missing.	Tighten	L
	Space Net	The net is rubbing on the central mast creating wear on the ropes.	Monitor ropes for any split/sharp strands.	L
	Space Net	Surface has unintended weeds.	Remove	L
	Swing Junior 2 Bay 4 Seat	Litter on site	Clean up	L
	Swing Junior 2 Bay 4 Seat	The surface is damaged.	Repair	L
	Swing Junior 2 Bay 4 Seat	Swing seat bolts loose.	Tighten	VL
	Swing Junior 2 Bay 4 Seat	Chains present that do not conform to the applicable standard	No reasonably practicable action is identified.	VL
	Swing – Nest	Cap missing	Replace	L
	Swing - Nest	Some chain wear.	Monitor for further deterioration and replace before 40% wear.	L
	Swing – Nest	The seeing seat has been damaged but does not require immediate replacement.	Replace missing cover/joining strip.	L
	Swing – Nest	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis.	Dismantle and inspect according to the manufacturer's instructions	M
	Swing – Nest	Item is cracked.	Monitor for any further deteriorations and replace when necessary.	L
	Swing – Nest	Vandalised, wood fillers are not recommended.	Sand back rough and splintered edges and monitor for any further deterioration.	L
	Swing - Nest	There are natural splits/shakes in the timbers.	Shakes vary. Monitor and consult manufacturer if	L

			dimensions exceed 8mm at sections used to grip/grasp.	
	Swing – Nest	A secondary support device is required to prevent collapse in the event of supporting component failure.	Modify	L
	Swing - Surf	There is wear in the bushes.	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.	L
	Swing Toddler 1 Bay 2 Seat	There is wear in the bushes.	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.	L
	Swing Toddler 1 Bay 2 Seat	Corrosion in cradle seat top frame could lead to sudden failure in the seat.	Investigate and replace as necessary.	M
	Swing Toddler 1 Bay 2 Seat	The swing seat has been damaged but does not require immediate replacement.	Monitor and replace when hard material is exposed.	L
	Swing Toddler 1 Bay 2 Seat	Bolts loose. The crossbar is moving when the swings are in use. This could be wear in the crossbar at the fixing points.	Remove fixings and check internal framework.	M
	Swing Toddler 1 Bay 2 Seat	Surface has unintended weeds.	Remove	L
	Swing Toddler 1 Bay 2 Seat	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of a crack being found then remove the seats and contact Wicksteed for any further advice.	Conduct the checks and take action as necessary.	VL
	Swing Toddler 1 Bay 2 Seat	Chains present that does not conform to the applicable standard,	The unit was installed prior to the publication of current standards. There is no requirement to make retrospective changes.	VL
	Adult Fitness – Leg Press & Walker	The bearings are worn.	Replace worn bearings.	M

	Adult Fitness – Leg Press & Walker	Cap missing	Replace	L
	Adult Fitness – Leg Press & Walker	Dangerous, should be replaced/removed.	No control to prevent small children accessing the slalom element, starting it in motion and being unable to reach the hand holds. Potential serious head injury.	M
	Adult Fitness	Fitness equipment has been installed in the immediate vicinity of children’s playgrounds without being separated from general playing activities by an appropriate distance, fencing or other structural measures.	The Inspector recommends relocating the items or installing fencing to divide the areas.	L
	Agility – Trampoline		Remove weed growth and litter from beneath the bed.	L
	Agility – Trampoline	Trip points on the surface.	Build up ground level to remove trip points.	VL
	Swing Junior 1 Bay 1 Seat	Chains present that do not conform to the applicable standard.	Refer to manufacturer for comment.	VL
	Multiplay _ Toddler – Combine	Bolt cap damaged.	Replace.	VL
	Multiplay _ Toddler – Combine	Litter on site	Clean up	L
	Multiplay _ Toddler – Combine	Surface is wearing. The surface is wearing exposing sharp stones at the base of the slide.	Repair surface and consider installing grass mats to help with wear.	L
	Rocker – Seesaw	Timber is decayed. There is decay in the timber posts.	Monitor for any further deterioration and replace as necessary.	L
Bosworth Road Skate Park	Litter Bins	Item is bent	No reasonably practicable action is identified.	VL
	Seating – Benches	Litter on site.	Clean up	
	Signage	Missing item.	Replace	L
	Skate Bowl - Fencing	Item has missing parts – Sections of fencing are missing.	Replace/repair fencing.	VL

	Skate Bowl	Cracks – The surface is cracking.	Monitor cracking to the rolling surface and repair as required.	L
	Skate Bowl – Mini	Cracks forming.	Monitor and repair as required.	L
	Skate Bowl – Mini	The surface is damaged. The surface is cracked and damaged.	Repair.	M
	Skate – Street Course	Cracks opening up on joints	Monitor	L
	Skate – Street Course	Adjacent rolling surface should have a width of at least 1200mm.	No reasonably practicable action is identified.	M
	Skate – Street Course	The free space/and or falling space contains obstacles or equipment parts that are not permitted.	If rails or kerbs/ledges are installed adjacent to each other on the rolling surface the distance between the components shall be at least 1500mm	M
	Skate – Volcano	Cracks forming and starting to open up.	Monitor for any further deterioration and repair as required.	L
	Skate – Roll in	Cracks – The surface is cracking.	Monitor for any further deterioration and repair as required.	
	Wheeled Sport – Curve Ramps	Cracks	Monitor cracks and repair as required.	L
	Wheeled Sport – Curve Ramps	The surface is damaged	Repair	L
New Street	Seating	Bolt loose, backrest loose	Tighten/secure	L
	Seating Picnic Table		The inspector recommends securing the bench in place.	L
	Multiplay	Cap missing.	Replace	VL
	Multiplay	Vandalised	No reasonably practicable action is identified.	VL
	Multiplay	Surface is uneven	Make good	M
	Multiplay - Climber	Chain covers prevent a thorough inspection of all chain links.	No reasonably practicable action is identified.	L
	Multiplay - Climber	Loose in ground	Monitor for any further deterioration and repair as required.	L

	Multiplay - Climber	Pothole of at least 20mm over 100mm x 100mm in a walked area, there is a large dip formed creating trip points.	Repair	M
	Multiplay - Climber	Surface is uneven, large dips throughout the surface.	Make good.	M
	Rotator – Overhead	The free space and/or falling space contains obstacles or equipment parts that are not permitted.	Reposition picnic table and secure in place.	M
	Swing – Junior 1 Bay 2 Seat	Some Chain wear.	Monitor for further deterioration and replace before 40% wear.	
	Swing – Junior 1 Bay 2 Seat	Chains present that do not conform to the applicable standard.	No reasonably practicable action is identified.	VL
	Swing – Nest	There is wear in the bushes.	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.	L
	Swing - Nest	Cap missing.	Replace	VL
	Swing – Nest	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis.	Dismantle and inspect according to manufacturer's instructions.	M
	Swing – Nest	Chains present that do not conform to the applicable standard.	No reasonably practicable action is identified.	VL
	Trim Trail	Dry Bearings	Treat with oil, grease, or silicon spray according to suppliers' instructions.	L
	Trim Trail	The foundations should be designed such that they do not present a hazard (tripping, impact). Care should be taken to ensure the foundations are not exposed as a result of erosion.	Eliminate the hazard.	L
	Multiplay – Junior – Boat	Cap missing.	Replace	L
	Rocker – Game	Cap missing	Replace	VL

	Swing – Toddler 1 Bay 2 Seat	Chains present that do not conform to the applicable standard.	No reasonably practicable action is identified.	VL
	Agility – Trampoline	The surface is damaged.	Secure rubber surround in place.	L
Greenfield Road	Signage	Dog ban & ownerships signs recommended		L
	Multiplay – Senior	Bolts loose – Climbing ramp bolt x 2 is loose.	Secure	L
	Multiplay – Senior	Dents in slide bed.	Monitor	L
	Multiplay – Senior	RoSPA is concerned by accidents on some types of overhead ladders and rings. However, there is a strong development value in these items.	The protective surface under all bars and rings must be kept in good condition.	M
	Multiplay – Senior	Paintwork in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repair may be necessary where corrosion is severe.	L
	Multiplay – Senior	Exposed metal rope core(s)	Ropes becoming heavily worn. Monitor for any further deterioration and repair when necessary.	L
	Multiplay – Senior	Finger	Eliminate the entrapment.	L
	Rotator – Bowl	The surface has unintended weeds.	Remove.	VL
	Swing – Mixed 1 bay 1 Junior 1 Toddler	Corrosion in cradle seat top frame could lead to sudden failure of the seat.	Investigate and replace as necessary.	M
	Swing – Mixed 1 bay 1 Junior 1 Toddler	Surface is compacted or displaced.	Rake and fork over and top up as required to maintain minimum depth (usually 300mm)	L
	Swing – Mixed 1 bay 1 Junior 1 Toddler	Chains present that does not conform to the applicable standard.	No reasonably practicable action is identified.	VL

Wigeon Drive	Cableway	Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions.	M
	Cableway	The swing seat has been damaged but does not require immediate replacement.	Monitor and replace when had material is exposed.	L
	Cableway	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis.	Dismantle and inspect according to the manufacturer's instructions	M
	Cableway	Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar or similar, where the wire is in contact and frays over time. Damaged cables require replacements. This cannot be determined during an annual inspection and is excluded from our inspection. This finding is generically high risk and action is required. Refer to the manufacturers handbook instructions to ensure the correct check is carried out.	Conduct an appropriate dismantling inspection according to the manufacturer's instructions.	H
	Cableway	Item is damaged, the stopping tube fixing point has snapped.	Repair.	L
	Cableway	The seat to cable clearance is less than the minimum permitted of 2100mm for seating type runways (or 1800mm where moving parts of the traveller are enclosed).	Modify. Only 1.7m provided on site. Provide a longer suspension.	M
	Climber Multiplay	In the inspector's opinion the protective surface may not meet the head injury criteria requirements from the height required.	Fall height of 2.5m on to silted grass mats. Carry out HIC test to confirm the performance of the surface or install suitable surfacing.	L
	Climber Multiplay	RoSPA is concerned by accidents on some types of overhead ladders and rings. However, there is a strong development value in these items.	The protective surface under all bars and rings must be kept in good condition.	L
	MUGA – Dog Grid	Loose in the ground.	Monitor for any further deterioration and reset when necessary.	L

	MUGA – Dog Grid	Welds are cracked.	Areas of the mesh are starting to crack.	M
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Some chain wear	Monitor for further deterioration and replace before 40% wear	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Corrosion in cradle seat top frame could lead to sudden failure of the seat.	Investigate and replace as necessary.	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	The swing seat has been damaged but does not require immediate replacement.	Monitor and replace when hard material is exposed.	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Item is bent. Central support posts bent.	No reasonably practicable action is identified.	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Surface is compacted or displaced.	Rake and fork over and top up as required to maintain minimum depth (usually 300mm)	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Swing seat bolt(s) loose.	Tighten	M
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Chains present that do not conform to the applicable standard.	No reasonably practicable action is identified.	VL
	Agility - Trampoline	Litter	Remove litter from the base of the trampoline.	L
	Agility - Trampoline	The surface is damaged.	Replace missing rubber capping.	M
	Rocker – Seesaw	There is graffiti on the unit.	Remove	VL
	Carousel – Bowl	There is offensive graffiti on the unit.	Remove.	VL
Dysons Close	Fencing – Bow Top	Item is bent.	No reasonably practicable action is identified.	VL
	General Surface	The surface is cracking, concrete pad crumbling creating potential trip points.	Repair	L
	Seating x 2	The gaps between the slats exceed 30mm and are known to cause entrapments.	No reasonably practicable action is identified.	L
	Multiplay	Item is damaged.	No reasonably practicable action is identified.	VL
	Multiplay	RoSPA is concerned by accidents on some types of overhead ladders	The protective surface under all bars and rings	

		and rings. However, there is a strong development value in these items.	must be kept in good condition.	
	Multiplay	The surface is damaged, there is some damaged to the surface at the base of the slide.	Repair	L
	Rocker – Seesaw	Bolt cap damaged.	Replace	VL
	Rocker – Seesaw	Bolts loose – spring base plate loose.	Secure	L
	Rocker – Seesaw	Protruding handles / footrests.	This unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.	VL
	Rocker Seesaw – Stand on	Shrinkage/Separation of the surface. This may give trip hazard.	Re-glue and fill gaps and joints as necessary.	L
	Swing – Junior 1 bay 2 Seat	Some chain wear.	Monitor for further deterioration and replace before 40% wear.	L
	Swing – Junior 1 bay 2 Seat	Shrinkage/Separation of the surface. This may give trip hazard.	Re-glue and fill gaps and joints as necessary.	M
	Swing – Junior 1 bay 2 Seat	Fixtures loose or missing, there is some slight movement in the crossbar fixings.	Secure.	L
	Swing – Junior 1 bay 2 Seat	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice	Conduct the checks and take action as necessary.	VL
	Swing – Junior 1 bay 2 Seat	Chains present that do not conform to the applicable standard.	No reasonably practicable action is identified.	VL
	Swing – Toddler 1 bay 2 Seat	The swing seat has been damaged, but does not require immediate replacement.	Monitor and replace when hard material is exposed.	L
	Swing – Toddler 1 bay 2 Seat	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice	Conduct the checks and take action as necessary.	VL
	Swing – Toddler 1 bay 2 Seat	Chains present that does not conform to the applicable standard.	No reasonably practicable action is identified.	VL

Outstanding Beat the Bounds 2021 Action Plan Update

Area		Action	Notes
Measham North	Cemetery	New Ashes section to the right of fencing facing east. AS/AP to map	In progress
Measham South	Fenton Crescent Car Park & Depot	Look in to having wall rebuilt	

Schedule of payments (Appendix 2)

Voucher	Cheque	Code	Name	Description	Amount
59		28 - General Purchases	Ebay	Weedkiller	64.95
60		8 - Software Licence's	Sage UK Ltd	Sage Payroll	8.40
61		34 - Fuel	Fuel Card Services	Fuel	216.10
62		97 - Community Event	Ebay	Jubilee Expenditure	145.39
		<i>Medals</i>			
63		97 - Community Event	Tesco	Jubilee Expenditure	39.00
64		28 - General Purchases	Ebay	Graffiti Remover	39.99
65		28 - General Purchases	Speedy Auto Spares	General Purchases	19.50
		<i>grease</i>			
66		102 - Vehicle Lease/Purchase	Arval	Van Lease	48.00
		<i>Tax</i>			
67		38 - Pension Contributions	Standard Life	Pension Contributions	212.93
68		34 - Fuel	Fuel Card Services	Fuel	169.12
69		14 - Telephone and	Talk Talk	Telephone and Broadband	40.50
70		12 - Bank Charges	HSBC	Bank Charges	1.00
71		124 - Depot Utilities	Smartest Energy	Depot Electricity	74.00
72		23 - Electricity	EDF	Electricity Cemetery	14.00
73		97 - Community Event	Ebay	Jubilee Bunting	152.40
74		97 - Community Event	Event & Park Services Ltd	Jubilee Expenditure	300.00
		<i>Donkeys</i>			
75		14 - Telephone and	EE	Mobile Phone	77.59
76		36 - Salaries	Salaries	Salaries	4,973.64
77		38 - Pension Contributions	Nest	Pension Contributions	74.74
78		34 - Fuel	Fuel Card Services	Fuel	79.66
79		23 - Electricity	EDF	Electricity Cemetery	14.70
80		34 - Fuel	Fuel Card Services	Fuel	8.40
81		102 - Vehicle Lease/Purchase	Arval	Van Lease	309.89
82		37 - Tax & National Insurance	HMRC	Tax and National Insurance	1,348.01
		<i>Month 2</i>			
83		28 - General Purchases	Masseys	General Purchases	57.97
84		28 - General Purchases	Masseys	General Purchases	123.06
85		32 - Playground Services	Playsafety Ltd	ROSPA Inspections	634.20
86		11 - Subscriptions	LRPFA	Subscription	30.00
87		97 - Community Event	Film Media	Jubilee Expenditure	526.80
88		97 - Community Event	Star Platforms	Jubilee Expenditure	810.00
89		97 - Community Event	DG Business Machines	Jubilee Expenditure	231.50
90		12 - Bank Charges	HSBC	Bank Charges	13.83
91		93 - General Admin Purchases	Age UK	Hall Hire	25.00
92		123 - Depot Rental	Khoda	Depot Rental	3,000.00
TOTAL					13,884.27

Bank Reconciliation (Appendix 3)

Measham Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 07/06/2022		
	Cash in Hand 01/04/2022		111,886.13
	ADD Receipts 01/04/2022 - 07/06/2022		67,215.54
			179,101.87
	SUBTRACT Payments 01/04/2022 - 07/06/2022		37,023.04
A	Cash in Hand 07/06/2022 (per Cash Book)		142,078.63
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2022	0.00	
	Cash 31/05/2022	0.00	
	Business Money Master 31/05/2022	139,970.15	
	Current Account 31/05/2022	6,990.27	
	Equals 31/05/2022	260.95	
			147,221.37
	Less unrepresented payments		10,142.74
			137,078.63
	Plus unrepresented receipts		5,000.00
B	Adjusted Bank Balance		142,078.63
	A = B Checks out OK		