

Measham Parish Council
Minutes of the Meeting of the Council
July 14th, 2022, 6pm at Age UK

Present

CLLrs Colin Manifold, Chair, Glenys Banton, Christine Wright, David Wright, Stephen Plowman
CLlr Sean Sheahan, NWLDC, CLlr A Woodman, NWLDC
Dawn Roach, Parish Clerk, Anthea Booth, Clerk Assistant

121/22 Welcome & Apologies

The Chair welcomed everyone to the meeting.

Apologies received from CLlr E Hodgetts, CLlr R Oakes, CLlr May, CLlr Morgan, CLlr Ashman, Andy Lander – Accepted.

122/22 Public Participation

None

It was noted that a Community Litter picker is collecting a lot of litter from the Leisure Centre following ASB this has been reported to the Police

123/22 Police Matters

Forest Beat Police Newsletter 1st - 30th June 2022

MEASHAM

02/06/2022 – Dysons Close – front and rear number plates stolen overnight.

02/06/2022– Leicester Road – theft of cat convertor.

06/06/2022 – High Street – member of public discovers that a door has been broken through, the house in question recently had a drugs warrant taken place on it.

05/06/2022 – Buzzard Close – criminal damage.

07/06/2022 – The Croft - on-going anti-social behaviour on the nature trail – regular patrols are taking place.

07/06/2022 – Dysons Close – suspicious male with torch.

08/06/2022 – Dale Gardens – stolen vehicle

11/06/2022 – High Street – damage to door of property, previous location of cannabis grow

11/06/2022 – Eagle Close - male found to be in possession of cannabis

14/06/2022 – Blackthorn Way – suspicious males looking in skips.

16/06/2022 – Orchard Way – catalytic convertor stolen from vehicle.

16/06/2022 – High Street – damage to vehicle

17/06/2022 – High Street - suspicious males enter business premises by rear door – no items taken.

19/06/2022 – High Street – theft of purse and phone from handbag

21/06/2022 – Blackthorn Way – attempt theft from skip

27/06/2022 – Burton Road – motorbike on fire

27/06/2022 – Ashby Road Petrol Station – toilet area vandalised.

CURRENT – ANTI SOCIAL BEHAVIOUR REPORTS (sentinel)

132988 – Bosworth Road Skate Park – ASB

STREETS SAFE

STREETS SAFE is a pilot service for anyone to anonymously tell us about public places where you have felt or feel unsafe, because of environmental issues, e.g. street lighting, abandoned buildings or vandalism and/or because of some behaviours, e.g. being followed or verbally abused.

Please note: 'StreetSafe' is not for reporting crime or incidents.

<https://www.leics.police.uk/notices/street-safe/street-safe/>

Members were informed that a meeting had taken place with the Police and Community Focus Officer from NWLDC, they are aware of the issues in the village and are working to resolve them. There is a core group in Measham with a lot coming from surrounding villages. KiSP will be in the village over the next 2 weeks and will actively locate and chat with youths.

124/22 Declarations of Interests

Disclosable Pecuniary Interest

Cllr Banton – Item 9E Financial Matters Vire £300 Jubilee funding to Measham Events Group as she is a PC representative on the group.

Disclosable Non-Pecuniary Interest - None

125/22 Dispensations

Dispensation requests had been received from all members for Measham Leisure Centre as they are the Trustee.

Resolved: The Dispensation requests were agreed for all members for Measham Leisure Centre.

126/22 Confirm Minutes.

To approve and adopt the minutes of the meeting of the Council held on Thursday June 9th, 2022.

Resolved: Cllr D Wright proposed, and Cllr Banton seconded that the minutes of the meeting held on June 9th, 2022, be approved.

127/22 Parish Clerk Report

To receive the Parish Clerk report. (For information only). [Clerk Report \(Appendix 1\)](#)

128/22 Ward Members Report

Report from Cllr Sheahan

Queen Street – The site seems to be encroaching on land for storing materials, the enforcement team have been spoken to about the matter.

A patch walk on Wigeon Drive has been carried out with the temporary housing officer.

Co-op – a sofa had been tipped on the car park; this has now been removed.

Telephone Exchange – Issues raised are still ongoing.

Issues regarding the lighting from Horses Lane to Denis Way have been raised, the planning case officer is away at present.

The council has not submitted a bid for the levelling up fund for the Canal.

Report by Cllr Woodman

New Street – The 2 issues raised on New Street have been dealt with and work will commence in due course.

The Council have carried out a Domestic Homicide review and the Home Office have requested that Measham carry out a pilot scheme for a domestic abuse project. The objective is to create a local network of domestic abuse ambassadors within key services and locations in Measham to act as access points for signposting to help and support.

Training sessions will be provided to create a local network of domestic abuse ambassadors, delivered by a national organisation.

129/22 Financial matters

A Invoices - to authorise invoices. [Schedule of payments \(Appendix 2\)](#)

Resolved: Cllr Manifold proposed, and Cllr D Wright seconded payment of invoices.

B Receipts – to note receipts for the last month - Noted

C Financial summary – for info.

D Bank reconciliation – for inspection. [Bank Reconciliation \(Appendix 3\)](#)

E Bank transfers – for info.

10.6.22	BMM – Current Account	£6000	Invoices
21.6.22	Current – Equals	£300	General purchases
5.7.22	BMM – Current	£5200	Salaries

Cllr Banton left the meeting.

F Vire £300 Jubilee funding to Measham Events Group donation.

£300 was due to Measham Car boot who had said they would invoice the Christmas committee.

Resolved: It was proposed and seconded to donate the £300 Jubilee fund to the Measham Events Group once a bank account is open. All in favour.

Cllr Banton returned to the meeting.

130/22 Speed Sign

Last Location – Tamworth Road Post 11 Outgoing

85th Percentile Speed = 45.8mph

Avg Speed = 37.65mph

Max Speed = 85.00 mph

Total Vehicles = 51561

Next Location.

Resolved: It was agreed to put the speed sign back on Tamworth Road Post 11 Outgoing as the speed had increased and the number of vehicles considerably reduced.

131/22 Communication from Mercia Business Park

Members have been asked if they would like a representative from Mercia Park to attend a meeting or attend a site visit to the development.

Resolved: Members agreed that they would like to attend a site meeting at the development, Cllr Sheahan and Cllr Woodman to also be invited, the Clerk would inform members of the date once arranged.

132/22 Current projects

A Depot/workshop – to receive updates.

The application had been submitted, a request for further information has been received and will be resubmitted next week.

B S106 Project Bosworth Road

The S106 fund has been applied for from NWLDC and quotations have been requested from Wicksteed.

C Members Highway Fund

Items requested from the 2021 project is progressing.

Ideas for the 2022 scheme were discussed and ideas suggested as follows:

1. Rumble Strips - Riverview Estate.
2. One Way system - Mease Close
3. Roundels on entry roads into the village -Tamworth Road, Ashby Road, Leicester Road, Bosworth Road, Atherstone Road, Burton Road and New Street.
4. Parking Bay at Chapel Street.

Resolved: The Clerk would submit the ideas to Cllr Ashman.

133/22 Planning Matters (for planning committee members)

A Decisions made by Planning Authority (NWLDC)

Application No	Proposal	Address	Decision
22/00747/FUL	Erection of a single storey front extension	8 Iveagh Close, Measham	Planning Permission
22/00809/FUL	Erection of a two storey side extension, new roof to single storey porch and alterations to parking layout.	12 Fenton Close, Measham	Planning Permission
21/00775/FULM	Continued use of land for the holding of car boot sales.	Measham Show Ground Measham Lodge Farm, Gallows Lane, Measham.	Planning Permission.

B Applications for Discussion [Follow this link to view planning applications](#)

Application No	Proposal	Address	Observations
22/00900/LBC	New roof to rear extension, internal and external alterations to dwelling and curtilage	1 Brickyard Cottages, Bosworth Road, Measham	No Objections
22/00971/FUL	Erection of a three-storey rear extension	Ellesmere, Ashby Road, Measham	No Objections
22/00723/CLP	Certificate of lawful proposed development for the erection of a single storey side extension	40 Iveagh Close, Measham	No Objections
22/00977/FUL	Erection of a new roof to existing single storey rear extension	1 Brickyard Cottages, Bosworth Road, Measham	No Objections
22/01000/FUL	Erection of a single storey side conservatory	1 Swan Close, Measham	No Objections

134/22 Co-option

To consider applications received.

An application for co-option had been received, candidate has not attended.

135/22 Confidential

To consider the following resolution: "That, in view of the confidential nature of the following agenda items, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1."

136/22 Cemetery Lodge

The Clerk updated members on the current situation at Cemetery Lodge.

Resolved: It was proposed to ask the Leisure Centre if the container could be used for storage and appoint a contractor to carry out work required. Members delegated the matter to the Clerk to carry out necessary actions and update members at the next meeting.

137/22 Date and location of the next meeting

8th September 2022 6.00pm at Age UK.

Clerk Report (Appendix 1)

Mobile CCTV Funding

I have submitted an application to the Mercia fund and in the process of submitting one to the PCC Safety fund towards the cost of a mobile CCTV system along with conversion of 5 lamp posts and 4g card. The total cost of the project is £11750.

Parish Fair

Tuesday 27th September at Stephenson College 5pm. This is a good event to attend, please put the date in your diary.

Resilience Items

If anyone is available to help move the resilience planning items from the tennis store at the Leisure Centre to the Depot this will take place on Tuesday 26th July at 10.30 am.

Village Sign

The bricks for the village sign are being sourced, do members have any issue with replacing the red bricks with blue as they will last a lot longer? They are currently a mix of red and blue.

Public Communication

Benefits	NWLDC
Issue with Medical Unit	Medical Unit
Weeds and litter	LCC/NWLDC

LCC Highways Automated Updates

Date	Ref: No	Location	Description	Status
28/01/2021	818771	High Street	Snow Warden	Pending

06/06/2022	873822	Footpath From Dysons Close To Burton Road	Bus Stops, Roadside Publicity	Works Ordered
09/06/2022	874315	Footpath P69	Footway - Trip Hazard	Made Safe / Works Complete
10/06/2022	874479	New Street	Road Markings	Works Ordered
21/06/2022	875534	Bosworth Road	Pothole - Carriageway	Made Safe / Works Complete

Action Plan

Minute	Action	By	Status
131/20 Village Sign	Investigate further for repairs	DR	In progress
110/21 Police Matters	Speak with Cllr Woodman to arrange a meeting with the new Inspector and 2 councillors	DR	Requested
03/22 Police Matters	Request update on CCTV	DR	Requested Funding applications in progress.
10/22 Property Owners Agreement	Send approved agreement to all property owners	DR	1 remaining to receive
104/22 Dysons Close Play Area	Accept quote for £750 +VAT for repair works to Dysons Close Park	DR	Done, awaiting work to be completed
109/22	Request meeting with police	DR	Meeting taken place 13.7.22
117/22 Current Projects B S106 Project Bosworth Road	Purchase Retro Horse and fitness equipment within the budget	DR	In progress. Awaiting S106 funding
117/22 Current Projects C Highways Fund	Site meeting to be held 15/06/22 to discuss location of planters	DR	Info submitted to LCC
	Request Thankyou/Slowdown MVAS sign with upgraded lithium batteries	DR	Info submitted to LCC

ROSPA Actions 2022

Site	Item	Finding	Action Required	Risk
Bosworth Road	Fencing	Timber is decayed – A number of posts are loose and rotten through at ground level	Replace	L

	Gate	Fixtures loose or missing	Replace	L
	Seating	Timber is decayed	Check on routine basis	L
	Cableway	Cap missing	Replace	L
	Cableway	Chain covers prevent a thorough inspection of all chain links	Remove chain covers to inspect according to manufacturer's instructions	M
	Cableway	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This should be done on a regular basis	Dismantle and inspect according to the manufacturer's instructions	M
	Cableway	Item is damaged. There is some minor damage /vandalism to the support post	Sand back rough and splintered edges, continue monitoring areas for decay	L
	Cableway	Item is damaged.	The end rubber buffer has slight damage. Monitor and replace when necessary	L
	Cableway	The start platform does not run in line with the cable and there is a chance the user could get their leg trapped on the side of the platform	Consider reinstalling central with the cable	L
	Cableway	There are natural splits/shakes in the timbers	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8mm at sections used to grip/grasp	L
	Cableway	Surface is wearing. The surface is wearing around the edges of the ramp exposing a hard surface	Consider installing grass mats to help with wear	L
	Cableway	Trip points on the surface, the timber edging board is creating a potential trip point	Make Level. Remove board or build up ground level to remove trip points	L
	Climber Log	Exposed metal rope core	Monitor for any sharp or split wire strands	L
	Climber Log	There are natural splits/shakes in the timbers	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8mm at sections used to grip/grasp	L
	Climber Log	Timber is decayed. Posts x 3 rotting at foundation level	Replace affected timbers	M

	Multiplay	Fixings are loose or missing. Climbing net mounts fixings loose	Secure or replace fixings to ensure structural integrity is maintained	L
	Multiplay	Cap Missing	Replace	L
	Multiplay	Fixtures loose or missing, there are loose barrier fixings	Tighten/Secure	L
	Multiplay	There is offensive graffiti on the unit	Remove	VL
	Multiplay	Exposed metal rope core	Monitor for any sharp or split wire strands and replace when necessary	L
	Multiplay	The slide surface has joints which are not fabricated to eliminate gaps and inhibit the introduction of sharp objects	Modify.	M
	Rotator – Bowl	The surface is damaged, the surface is worn, and grass mats are missing	Replace and repair surface	L
	Rotator – Spica	Fixtures loose or missing	Tighten	L
	Space Net	The net is rubbing on the central mast creating wear on the ropes	Monitor ropes for any split/sharp strands	L
	Space Net	Surface has unintended weeds	Remove	L
	Swing Junior 2 Bay 4 Seat	Litter on site	Clean up	L
	Swing Junior 2 Bay 4 Seat	The surface is damaged	Repair	L
	Swing Junior 2 Bay 4 Seat	Swing seat bolts loose	Tighten	VL
	Swing Junior 2 Bay 4 Seat	Chains present that do not conform to the applicable standard	No reasonably practicable action is identified	VL
	Swing – Nest	Cap missing	Replace	L
	Swing - Nest	Some chain wear.	Monitor for further deterioration and replace before 40% wear	L
	Swing – Nest	The seeing seat has been damaged but does not require immediate replacement	Replace missing cover/joining strip	L
	Swing – Nest	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis	Dismantle and inspect according to the manufacturer's instructions	M

	Swing – Nest	Item is cracked	Monitor for any further deteriorations and replace when necessary	L
	Swing – Nest	Vandalised, wood fillers are not recommended.	Sand back rough and splintered edges and monitor for any further deterioration	L
	Swing - Nest	There are natural splits/shakes in the timbers.	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8mm at sections used to grip/grasp	L
	Swing – Nest	A secondary support device is required to prevent collapse in the event of supporting component failure	Modify	L
	Swing - Surf	There is wear in the bushes	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary	L
	Swing Toddler 1 Bay 2 Seat	There is wear in the bushes	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary	L
	Swing Toddler 1 Bay 2 Seat	Corrosion in cradle seat top frame could lead to sudden failure in the seat	Investigate and replace as necessary	M
	Swing Toddler 1 Bay 2 Seat	The swing seat has been damaged but does not require immediate replacement	Monitor and replace when hard material is exposed	L
	Swing Toddler 1 Bay 2 Seat	Bolts loose. The crossbar is moving when the swings are in use. This could be wear in the crossbar at the fixing points	Remove fixings and check internal framework	M
	Swing Toddler 1 Bay 2 Seat	Surface has unintended weeds	Remove	L
	Swing Toddler 1 Bay 2 Seat	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of a crack being found then remove the seats and contact Wicksteed for any further advice	Conduct the checks and take action as necessary	VL
	Swing Toddler 1 Bay 2 Seat	Chains present that does not conform to the applicable standard,	The unit was installed prior to the publication of current standards. There is no requirement to make retrospective changes	VL

	Adult Fitness – Leg Press & Walker	The bearings are worn	Replace worn bearings	M
	Adult Fitness – Leg Press & Walker	Cap missing	Replace	L
	Adult Fitness – Leg Press & Walker	Dangerous, should be replaced/removed	No control to prevent small children accessing the slalom element, starting it in motion and being unable to reach the hand holds. Potential serious head injury	M
	Adult Fitness	Fitness equipment has been installed in the immediate vicinity of children’s playgrounds without being separated from general playing activities by an appropriate distance, fencing or other structural measures	The Inspector recommends relocating the items or installing fencing to divide the areas	L
	Agility – Trampoline		Remove weed growth and litter from beneath the bed	L
	Agility – Trampoline	Trip points on the surface.	Build up ground level to remove trip points	VL
	Swing Junior 1 Bay 1 Seat	Chains present that do not conform to the applicable standard	Refer to manufacturer for comment	VL
	Multiplay _ Toddler – Combine	Bolt cap damaged.	Replace	VL
	Multiplay _ Toddler – Combine	Litter on site	Clean up	L
	Multiplay _ Toddler – Combine	Surface is wearing. The surface is wearing exposing sharp stones at the base of the slide	Repair surface and consider installing grass mats to help with wear	L
	Rocker – Seesaw	Timber is decayed. There is decay in the timber posts	Monitor for any further deterioration and replace as necessary	L
Bosworth Road Skate Park	Litter Bins	Item is bent	No reasonably practicable action is identified	VL
	Seating – Benches	Litter on site	Clean up	
	Signage	Missing item	Replace	L
	Skate Bowl - Fencing	Item has missing parts – Sections of fencing are missing	Replace/repair fencing	VL

	Skate Bowl	Cracks – The surface is cracking.	Monitor cracking to the rolling surface and repair as required	L
	Skate Bowl – Mini	Cracks forming	Monitor and repair as required	L
	Skate Bowl – Mini	The surface is damaged. The surface is cracked and damaged	Repair	M
	Skate – Street Course	Cracks opening up on joints	Monitor	L
	Skate – Street Course	Adjacent rolling surface should have a width of at least 1200mm	No reasonably practicable action is identified	M
	Skate – Street Course	The free space/and or falling space contains obstacles or equipment parts that are not permitted	If rails or kerbs/ledges are installed adjacent to each other on the rolling surface the distance between the components shall be at least 1500mm	M
	Skate – Volcano	Cracks forming and starting to open up	Monitor for any further deterioration and repair as required	L
	Skate – Roll in	Cracks – The surface is cracking	Monitor for any further deterioration and repair as required	
	Wheeled Sport – Curve Ramps	Cracks	Monitor cracks and repair as required	L
	Wheeled Sport – Curve Ramps	The surface is damaged	Repair	L
New Street	Seating	Bolt loose, backrest loose	Tighten/secure	L
	Seating Picnic Table		The inspector recommends securing the bench in place	L
	Multiplay	Cap missing	Replace	VL
	Multiplay	Vandalised	No reasonably practicable action is identified	VL
	Multiplay	Surface is uneven	Make good	M
	Multiplay - Climber	Chain covers prevent a thorough inspection of all chain links	No reasonably practicable action is identified	L
	Multiplay - Climber	Loose in ground	Monitor for any further deterioration and repair as required	L
	Multiplay - Climber	Pothole of at least 20mm over 100mm x 100mm in a walked area, there is a large dip formed creating trip points	Repair	M

	Multiplay - Climber	Surface is uneven, large dips throughout the surface	Make good	M
	Rotator – Overhead	The free space and/or falling space contains obstacles or equipment parts that are not permitted	Reposition picnic table and secure in place	M
	Swing – Junior 1 Bay 2 Seat	Some Chain wear	Monitor for further deterioration and replace before 40% wear	
	Swing – Junior 1 Bay 2 Seat	Chains present that do not conform to the applicable standard	No reasonably practicable action is identified	VL
	Swing – Nest	There is wear in the bushes	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary	L
	Swing - Nest	Cap missing	Replace	VL
	Swing – Nest	The supporting components should be dismantled and inspected according to the manufacturer’s instructions. This will need doing on a regular basis	Dismantle and inspect according to manufacturer’s instructions.	M
	Swing – Nest	Chains present that do not conform to the applicable standard	No reasonably practicable action is identified	VL
	Trim Trail	Dry Bearings	Treat with oil, grease, or silicon spray according to suppliers’ instructions	L
	Trim Trail	The foundations should be designed such that they do not present a hazard (tripping, impact). Care should be taken to ensure the foundations are not exposed as a result of erosion	Eliminate the hazard	L
	Multiplay – Junior – Boat	Cap missing.	Replace	L
	Rocker – Game	Cap missing	Replace	VL
	Swing – Toddler 1 Bay 2 Seat	Chains present that do not conform to the applicable standard	No reasonably practicable action is identified	VL
	Agility – Trampoline	The surface is damaged	Secure rubber surround in place	L
Greenfield Road	Signage	Dog ban & ownerships signs recommended		L
	Multiplay – Senior	Bolts loose – Climbing ramp bolt x 2 is loose	Secure	L

	Multiplay – Senior	Dents in slide bed	Monitor	L
	Multiplay – Senior	RoSPA is concerned by accidents on some types of overhead ladders and rings. However, there is a strong development value in these items	The protective surface under all bars and rings must be kept in good condition	M
	Multiplay – Senior	Paintwork in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repair may be necessary where corrosion is severe	L
	Multiplay – Senior	Exposed metal rope core(s)	Ropes becoming heavily worn. Monitor for any further deterioration and repair when necessary	L
	Multiplay – Senior	Finger	Eliminate the entrapment	L
	Rotator – Bowl	The surface has unintended weeds	Remove	VL
	Swing – Mixed 1 bay 1 Junior 1 Toddler	Corrosion in cradle seat top frame could lead to sudden failure of the seat	Investigate and replace as necessary	M
	Swing – Mixed 1 bay 1 Junior 1 Toddler	Surface is compacted or displaced	Rake and fork over and top up as required to maintain minimum depth (usually 300mm)	L
	Swing – Mixed 1 bay 1 Junior 1 Toddler	Chains present that does not conform to the applicable standard	No reasonably practicable action is identified	VL
Wigeon Drive	Cableway	Chain covers prevent a thorough inspection of all chain links	Remove chain covers to inspect according to manufacturer's instructions	M
	Cableway	The swing seat has been damaged but does not require immediate replacement	Monitor and replace when had material is exposed	L
	Cableway	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis	Dismantle and inspect according to the manufacturer's instructions	M
	Cableway	Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar or similar, where the wire is in contact and frays over time. Damaged cables require replacements. This cannot be	Conduct an appropriate dismantling inspection according to the manufacturer's instructions	H

		determined during an annual inspection and is excluded from our inspection. This finding is generically high risk and action is required. Refer to the manufacturers handbook instructions to ensure the correct check is carried out		
	Cableway	Item is damaged, the stopping tube fixing point has snapped	Repair	L
	Cableway	The seat to cable clearance is less than the minimum permitted of 2100mm for seating type runways (or 1800mm where moving parts of the traveller are enclosed)	Modify. Only 1.7m provided on site. Provide a longer suspension	M
	Climber Multiplay	In the inspector's opinion the protective surface may not meet the head injury criteria requirements from the height required	Fall height of 2.5m on to silted grass mats. Carry out HIC test to confirm the performance of the surface or install suitable surfacing	L
	Climber Multiplay	RoSPA is concerned by accidents on some types of overhead ladders and rings. However, there is a strong development value in these items	The protective surface under all bars and rings must be kept in good condition	L
	MUGA – Dog Grid	Loose in the ground	Monitor for any further deterioration and reset when necessary	L
	MUGA – Dog Grid	Welds are cracked	Areas of the mesh are starting to cracked	M
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Some chain wear	Monitor for further deterioration and replace before 40% wear	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Corrosion in cradle seat top frame could lead to sudden failure of the seat	Investigate and replace as necessary	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	The swing seat has been damaged but does not require immediate replacement	Monitor and replace when hard material is exposed	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Item is bent. Central support posts bent	No reasonably practicable action is identified	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Surface is compacted or displaced	Rake and fork over and top up as required to maintain minimum depth (usually 300mm)	L
	Swing – Mixed 2 bay 2 Junior 2 Toddler	Swing seat bolt(s) loose	Tighten	M

	Swing – Mixed 2 bay 2 Junior 2 Toddler	Chains present that do not conform to the applicable standard	No reasonably practicable action is identified	VL
	Agility - Trampoline	Litter	Remove litter from the base of the trampoline	L
	Agility - Trampoline	The surface is damaged	Replace missing rubber capping.	M
	Rocker – Seesaw	There is graffiti on the unit	Remove	VL
	Carousel – Bowl	There is offensive graffiti on the unit	Remove.	VL
Dysons Close	Fencing – Bow Top	Item is bent	No reasonably practicable action is identified	VL
	General Surface	The surface is cracking, concrete pad crumbling creating potential trip points	Repair	L
	Seating x 2	The gaps between the slats exceed 30mm and are known to cause entrapments	No reasonably practicable action is identified	L
	Multiplay	Item is damaged	No reasonably practicable action is identified	VL
	Multiplay	RoSPA is concerned by accidents on some types of overhead ladders and rings. However, there is a strong development value in these items	The protective surface under all bars and rings must be kept in good condition	
	Multiplay	The surface is damaged, there is some damaged to the surface at the base of the slide	Repair	L
	Rocker – Seesaw	Bolt cap damaged	Replace	VL
	Rocker – Seesaw	Bolts loose – spring base plate loose	Secure	L
	Rocker – Seesaw	Protruding handles / footrests	This unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes	VL
	Rocker Seesaw – Stand on	Shrinkage/Separation of the surface. This may give trip hazard	Re-glue and fill gaps and joints as necessary	L
	Swing – Junior 1 bay 2 Seat	Some chain wear	Monitor for further deterioration and replace before 40% wear	L
	Swing – Junior 1 bay 2 Seat	Shrinkage/Separation of the surface. This may give trip hazard	Re-glue and fill gaps and joints as necessary	M

	Swing – Junior 1 bay 2 Seat	Fixtures loose or missing, there is some slight movement in the crossbar fixings	Secure	L
	Swing – Junior 1 bay 2 Seat	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice	Conduct the checks and take action as necessary.	VL
	Swing – Junior 1 bay 2 Seat	Chains present that do not conform to the applicable standard	No reasonably practicable action is identified	VL
	Swing – Toddler 1 bay 2 Seat	The swing seat has been damaged, but does not require immediate replacement	Monitor and replace when hard material is exposed	L
	Swing – Toddler 1 bay 2 Seat	Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice	Conduct the checks and take action as necessary	VL
	Swing – Toddler 1 bay 2 Seat	Chains present that does not conform to the applicable standard	No reasonably practicable action is identified	VL

Outstanding Beat the Bounds 2021 Action Plan Update

Area		Action	Notes
Measham North	Cemetery	New Ashes section to the right of fencing facing east. AS/AP to map	In progress
Measham South	Fenton Crescent Car Park & Depot	Look in to having wall rebuilt	

Schedule of payments (Appendix 2)

Voucher	Cheque	Code	Name	Description	Amount
93		97 - Community Event	D Collington	Jubilee Expenditure	126.00
		<i>Hay bales</i>			
94		34 - Fuel	MFG Measham	Fuel	57.59
95		34 - Fuel	MFG Measham	Fuel	20.00
96		6 - Stationery	Ebay	Ink Supplies	14.69
97		8 - Software Licence's	Sage UK Ltd	Sage Cover	8.40
98		14 - Telephone and	Talk Talk	Telephone and Broadband	42.50
99		29 - Work Clothing	Ebay	Work Wear	70.00
100		34 - Fuel	Fuel Card Services	Fuel	67.97
101		22 - Property Owner	PF Spare Insurance Brokers	Property owners insurance	1,171.17
102		12 - Bank Charges	HSBC	Bank Charges	1.00
103		124 - Depot Utilities	Smartest Energy	Depot Electricity	74.00
104		34 - Fuel	Fuel Card Services	Fuel	180.34
105		34 - Fuel	Fuel Card Services	Fuel	77.63
106		38 - Pension Contributions	Standard Life	Pension Contributions	212.93
107		12 - Bank Charges	HSBC	Bank Charges	9.50
108		36 - Salaries	Salaries	Salaries	5,219.39
		<i>Month 4</i>			
109		38 - Pension Contributions	Nest	Pension Contributions	78.66
110		14 - Telephone and	EE	Mobile Phone	76.34
111		23 - Electricity	EDF	Boardroom Electricity	14.00
112		11 - Subscriptions	AICC	Subscription	50.00
113		28 - General Purchases	Measham Hardware	General Purchases	5.00
		<i>Tape</i>			
114		102 - Vehicle Lease/Purchase	Arval	Van Lease	309.89
115		102 - Vehicle Lease/Purchase	Arval	Van Repair	126.82
		<i>rear light damage</i>			
116		11 - Subscriptions	LRPFA	Subscription	30.00
117		34 - Fuel	Fuel Card Services	Fuel	171.06
118		93 - General Admin Purchases	Co-Op Store	Refreshments	4.00
119		30 - General Maintenance	DG Business Machines	Signage	39.60
120		97 - Community Event	Star Platforms	Jubilee Expenditure	648.00
		<i>Platform</i>			
121		28 - General Purchases	Masseys	General Purchases	99.91
		<i>Platform</i>			
122		93 - General Admin Purchases	Age UK	Hall Hire	25.00
123		28 - General Purchases	Rosebank Nurseries	Planter Plants	335.92
124		31 - Mower Maintenance	Kilworth	Mower Service	470.33
125		36 - Salaries	HMRC	Tax and National Insurance	1,273.55
		<i>Month 3</i>			
126		25 - Water Rates	Water Plus	Water Rates	159.97
TOTAL					11,271.16

Bank Reconciliation (Appendix 3)

12 July 2022 (2022-2023)

Measham Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 12/07/2022		
	Cash in Hand 01/04/2022		111,886.13
	ADD Receipts 01/04/2022 - 12/07/2022		68,106.76
			179,992.89
	SUBTRACT Payments 01/04/2022 - 12/07/2022		51,756.61
A	Cash in Hand 12/07/2022 (per Cash Book)		128,236.28
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2022	0.00	
	Cash 31/05/2022	0.00	
	Business Money Master 31/05/2022	128,981.37	
	Current Account 31/05/2022	4,481.26	
	Equals 31/05/2022	398.67	
			133,861.30
	Less unrepresented payments		10,825.02
			123,036.28
	Plus unrepresented receipts		5,200.00
B	Adjusted Bank Balance		128,236.28
	A = B Checks out OK		