

Measham Parish Council

Measham Leisure Centre
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Notice of Parish Council Meeting

I hereby give notice that the **ANNUAL** meeting of Measham Parish Council will be held via Zoom, on **Thursday 6th May 2021 at 6.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Join Zoom Meeting

<https://us02web.zoom.us/j/87855973849?pwd=K2kxUGQ4ZzVOWFg0NjAzZGtoL1FWdz09>

Meeting ID: 878 5597 3849

Passcode: 960900

One tap mobile

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Dial by your location

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Meeting ID: 878 5597 3849

Passcode: 960900

Find your local number: <https://us02web.zoom.us/j/87855973849?pwd=K2kxUGQ4ZzVOWFg0NjAzZGtoL1FWdz09>

Dawn Roach

Clerk & RFO to the Council

Members of the public and press are welcome to attend by using the above details.

Agenda

1 Election of chair

To elect a Chair. (Declaration of Acceptance of Office to be signed)

2 Election of vice chair

To elect a Vice Chair.

3 Welcome and apologies

Members are reminded that apologies and reason for absence for this meeting must be given to the Clerk at the earliest convenience.

4 Public participation

Meeting to be adjourned for public participation. 15 minutes maximum.

5 National Forest Company

Discussion with representative with Phil Metcalfe regarding the proposals at the former Minorca surface mine.

6 Police Matters

- A To consider any matters that may be raised by the Police and members and to update on previous issues raised and crimes reported by the Parish Council.
- B CCTV update
- C ASB Bosworth Road Recreation Ground

7 Declaration of interests

To receive any disclosable pecuniary and non-pecuniary interests from members on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during a meeting that has not been disclosed under this item, the member must immediately disclose it.

Members may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary.

8 Confirm minutes

To approve and adopt the minutes of the meeting of the Council held on Thursday 8th April 2021.

9 Parish Clerk report

To receive the Parish Clerk Report. (For information only).

10 Ward Members Reports

To receive Ward Members Reports. (For information only).

11 Financial Matters

- A Invoices - to authorise the invoices for the previous month.
- B Financial summary – for info.
- C Bank reconciliation – for inspection.
- D Bank transfers – for info.
- E Review of direct debits.
- F Review of banking arrangements:
Two accounts with HSBC and a pre-paid card with Equals (formerly FX).
- G Review of subscriptions.

12 Annual Accounts

- A Receive and consider Internal Auditors Report.
- B Review of the effectiveness of the system of internal control.
- C **Approval of annual accounts :**
 - Balance Sheet
 - Income & Expenditure Account
 - Bank Reconciliation
 - Supporting Notes inc Asset Register
 - Risk Schedule

13 Annual Governance and Accountability Return

- A Annual Governance Statement (Section 1)
- B Accounting Statements (Section 2)

14 Appointment of Internal Auditor 2020/21

To approve appointment of Internal Auditor for 2021/22 – recommend to retain the LRALC audit service.

15 General Power of Competence

To renew the General Power of Competence.

16 Representatives on other groups and committees

External	No	Elected Member:
Age Uk	1	Glenys Banton
Ashby Canal Forum	1	Steve Leary
Flood Wardens	2	Emma May
Millennium Green Working Group	2	Colin Manifold, Glenys Banton
Measham United Charities	4	Colin Manifold Emma May Robert Oakes Christine Wright
Measham Village Hall	1	Steve Leary
MLC Management Committee	5	Colin Manifold Glenys Banton Chrissie Wright David Wright Steve Leary Robert Oakes (substitute)
MLC Extension Working Party	3	Glenys Banton Colin Manifold Emma May Steve Leary (Substitute)
Mercia Funding	1	Colin Manifold
Minorca Liaison	1	1 Vacancy
PPG	1	Colin Manifold
Redbank Liaison Committee	1	Colin Manifold
LRALC – AGM Voting Member	1	David Wright
Parish Nature Network	1	Steve Leary
Parish Council		Members:
Armed Forces Champion	1	David Wright
Christmas@Measham	4	Glenys Banton Tom Rooney
Community Safety Champion	1	Emma May

Dog Fouling Working Party	2	Colin Manifold, Anne Morgan
HS2 Working Party	4	Colin Manifold David Wright Christine Wright Steve Leary
Jubilee 2022	No set number	Steve Plowman Tom Rooney Emma May Colin Manifold Glenys Banton
Planning Committee	5	Glenys Banton Christine Wright Steve Leary Colin Manifold David Wright Edward Hodgetts (substitute)
Resilience Group	5	Colin Manifold Glenys Banton Emma May Steve Plowman Tom Rooney
Safeguarding Officer	1	Colin Manifold

17 Review of Terms of Reference

To review committees' terms of reference – recommend each group/committee reviews at their next ordinary meeting.

18 Policy Review

To review all council policies.

19 Code of Conduct

To review and re-adopt The Code of Conduct.

20 Review of Register of Interests

Members to review and amend if necessary, their registers of interest.

21 Speed Sign

To receive statistics from the latest location and decide on the next location for the speed sign.

22 Current projects

A Riverview play area update

B Boardroom conversion project – to receive any updates.

- C Depot/workshop – to receive updates.
- D Christmas 2021 light socket project update.
- E The Queens Platinum Jubilee 2022 – to receive copy minutes (if available) and update from chair (TR). For information only.
- F Councillor litter pick date for The Great British Spring Clean 28th May – 13 June 2021.

23 Delegated Powers

To agree to delegate to the clerk payment of invoices due and issues relating to the depot until the date of the next meeting.

To agree to delegate to members of the Planning Committee determination of planning matters.

All delegated matters will be reported to the next full council and planning committee meetings.

24 Planning Matters (for consideration by the planning committee)

Decisions made by Planning Authority (NWLDC)

Application No	Proposal	Address	Decision
21/00308/CLP	Erection of a two storey rear extension	6 Lime Avenue, Measham	Certificate of Lawfulness of Proposed Use.
20/00384/FUL	Erection of single Storey rear extension (resubmission of 20/01286/FUL)	21 New Street, Measham	Planning Permission
21/00171/FUL	Erection of a two storey side extension.	6 The Lakins, Measham	Planning Permission
21/00288/FUL	Erection of storage building for existing business.	65 Atherstone Road, Measham	Planning Permission

Applications for Discussion [Follow this link to view planning applications](#)

Application No	Proposal	Address
21/00691/FUL	Erection of single storey side and rear extension.	Melrose, 32 Atherstone Road, Measham

2021/VOCM/0031/LCC	Section 73 Application to vary condition 2 of Planning Permission 2006/1543/07 to allow for the export of up to 30,000 tonnes per annum (tpa) of clay from the Duckery Quarry at the Measham Brickworks.	Forterra Building Products Ltd, Land at Measham Brickworks, Atherstone Road, Measham, For LCC planning portal follow this link
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25 Date and location of the next meeting

Suggested date July 8th 2021, location to be agreed.