



Measham

Community Resilience Plan

Developing a Community Response Plan will enable your community to come together, to think about what it can do to prepare for emergencies and how it could assist the Emergency Services should an emergency occur. By completing this plan you will:

- Identify core members of the Community Response Team
- Undertake a local risk assessment
- Identify local skills and resources
- Identify key locations that can be used as places of safety
- Identify triggers for activating the Community Response Plan
- Develop a simple set of instructions covering the first steps for plan activation
- Create an Emergency Kit
- Record emergency contact details
- Agree how the plan will be kept up to date

Community Name: Measham Parish Council		
Document version number: AB02	Date: 20 th May 2022	
Name	Distribution list Email	Issued on
Colin Manifold	colin.manifold@meashamparishcouncil.gov.uk	
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Resilience Partnership	Emergencymanagement@leics.gov.uk	
NWLDC Resilience Officer	ENIOLA.OGUNDEKO@nwleicestershire.gov.uk	



Table 1: Community Response Team Members

Complete the following table with team member details.

Name	Contact details	Role (if allocated)
Colin Manifold	07976679307	1 st Point of Contact
Glenys Banton	07854083639 or 01530 484605	
Emma May	07854025263	
Robert Oakes	07737951116	Flood Warden
Anthea Booth	07857335395	
Christine Wright	07500698535	
Steve Plowman	07825988818	Flood Warden
Alan Platts	07947850959	Snow Warden
Andy Smith	07947850959	Snow Warden



Table 2: Local Risk Assessment

Complete the following table with details of known risks affecting the community and actions that can be taken to reduce their impact.

Risks	Location	Impact on community	What action can be taken?
Flooding	River Mease - Siskin Close / Mallard Close	Danger to properties and life.	Early information gathering. Possible opening of Rest Centre. Sand bags deployed to prevent local houses flooding, call 999 to pump away water if necessary.
Motorway Incidents	A42	Traffic congestion/diversions/impact on local Community.	Peripheral help for Emergency Services. Speedy information gathering and notification to vulnerable groups.
Commercial Incidents	Westminster Industrial Estate	Traffic congestion, fire issues, house damage.	Peripheral Help. Possible opening of Rest Centre if evacuation required.
Gas Leaks/ Explosions	Whole Village	Risk to locality of incident, access to local amenities.	Peripheral Help. Possible opening of Rest Centre.
Petrol Station	New Street/Ashby Road	Risk to locality of incident.	Peripheral Help.
Powercuts	Whole Village		Help for disabled/ elderly if needed.
Snow	Whole Village		Help for disabled/ elderly if needed.
Water Supply Contamination	Whole Village		Distribution of water if needed.

- Peripheral Help = Supplying hot drinks etc to Emergency Services if required.



Table 3: Local Skills and Resources Assessment

Complete the following table with details of resources that could be called upon to facilitate the community response activities. Consider venues, items of equipment, supplies and expertise.

Skill/Resource	Provider contact details	Limits on availability / operation e.g. special licence
Chainsaw Trained	Alan Platts (MPC) 07947850959	
Small Tractor	Alan Platts (MPC) 07947850959	
Tractor	Matthew Glover - 07572688471	
Community Bus	Alan Oakes – 01530 272678 Linda Waterworth – 01530 272172	
Sand Bags	01530 454545	
Cafe (provision of refreshments)	Café on the Corner - Wayne Guest 01530 274442 Robins Nest – Diane Redfern 07876783916	
First Aid	1st Responders John Wilebur 07852 152942	



Table 4: Places of Safety

Complete the following table with details of any local amenities that could be used to accommodate residents requiring accommodation and care.

Venue	Facilities	Key holder details/ instructions for access	Limitation on use
Measham Leisure Centre	Refreshments, toilets, showers, sleepover.	Jane Hurst – 07742551264 Latrice Davis – 07852258736	None
Church Hall	Toilets, cooking facilities, sleepover.	Lynne Hadfield – 01530 273006	
Age Concern (Temperance Hall)	Toilets, cooking facilities, sleepover.	Glenys Banton – 01530 484605 or 07854083639	None
Measham Youth Club	Refreshments, toilets, sleepover.	Barrie Magill – 07775 558755 Martin Vaughan – 01530 412220	
Measham Village Hall	Toilets, Cooking Facilities, sleepover	Howard Burbidge - 01530 270515 Mick Smith – 01530 271687 Julie Sawyer - 07795236682	

Table 5: Activation Triggers

Identify triggers for activating the Community Response Plan. Include:

- Activation as the result of a call from the Emergency Services
- Activation as the result of a decision by the community itself.
- Activation as the result of a call from the Resilience Partnership.

Description	How assessed / by whom
Residents having to evacuate their homes with nowhere to go	Colin Manifold to be contacted as 1 st point of contact, alert relevant contacts.
Prolonged loss of power anticipated affecting all or parts of the community	Coordinating team
Blocked roads affecting service delivery	Coordinating team
On the instruction of the emergency services	Coordinating team



Table 6: Initial Actions

Decide how this plan will be activated. Consider:

- How the Community Response Team will be assembled
- Assessment of the situation
- Agreement of early priorities
- Who else should be contacted?

Develop a simple set of instructions covering these first steps. Ensure all members of the Community Response Team are familiar with the process.

Action no	Description	Who
1	Colin Manifold to be contacted as 1 st point of contact	
2	Contact Emergency Services if required	CM - GB - EM
3	Alert team members if necessary.	CM - GB - EM
4	Confirm the time and place for an initial meeting	CM - GB - EM
5	Call out team members	CM - GB - EM
6	Make an initial appraisal of the situation	CM - GB - EM
7	Liaise with LLR Prepared	CM - GB - EM
8	Designate / delegate roles and jobs	CM - GB - EM
9	Agree follow up meeting	Co-ordinating Team

The initial meeting point for the group if required would be Measham Leisure Centre unless out of hours then the Parish Council Depot at 12a Fenton Crescent would be used.



Table 7: Community Response Team Roles

Create a list of the actions your Community Response Team will consider undertaking. Consider:

- Support for residents
- Support for the Emergency Services
- Clear up and recovery
- Non-emergency (e.g. community engagement)

(Note: It is important that no obligation is placed on individuals to undertake actions they do not feel confident or comfortable to perform.)

Team Role	Suggested actions
Assisting Police/local Authority with a liaison person	Through the Resilience Partnership Duty Officer arrange to meet with services
Help police/ local authority with door knocking	On request provide volunteers to assist
Provide information about the most vulnerable and those in urgent need	Identify person to assist with information when requested by from Resilience Partnership Duty Officer
Provide information about local conditions	Identify persons to gather information on local conditions, weather, situation report etc when asked by Resilience Partnership Duty Officer
Identify and start the process of opening a Rest centre	From plan contact Rest Centre key holder to open centre
Assisting those needing help to move to safety	From plan contact individuals who may need to moved. From plan contact transport providers and coordinate.
Communicate information to residents about the situation	Set up information gathering system to get info and disseminate.
Communicate information to Resilience Partnership	Set up system for regular information exchange.
Press Liaison	Contact Resilience Partnership Duty Officer for assistance.



Table 8: Emergency Kit

This Emergency Kit will be stored in the following location:		
Measham Leisure Centre and accessed via Community Response team members only.		
Item no	Description (including quantity)	Update frequency
1	Community Response Plan	1 yearly
2	Local OS map	
3	Road map	
4	Quick Sand bags x 50	
5	Door Packs - 5 of 900mm x 180mm, 20 of 450mm x 360mm	
6	Polyester Sandbags – Unfilled x 50	
7	Flashing Hazard Lamp x 6	
8	Road Sign – Flood x 2	
9	Fire Extinguisher x 2	
10	Yard Brush x 2	
11	Squeegee x 2	
12	Shovel x 2	
13	Head Torches x 6	
14	Gloves (Latex & heavy duty)	
15	Space blankets x 36	
16	First Aid kit x 6	
17	Loud hailer x 2	
18	High visibility tabards x 5	
19	Nylon Safety Rope 220-meter Coil x 1	
20	Hard Hat x 6	



21	Wide Broom x 2	
22	Waterproof LED Flashlight x 6	
23	Waterproof Protection Gloves x 6	
24	Hazard Warning Tape x 2	
25	Plastic Cable Ties 2 x 100	
26	Antibacterial Wipes 3 x 250	
27	Clipboard x 6	
28	Notebook x 6	
29	Pens x 20	



Table9: Emergency Contact List

Complete the following table to create your emergency contact list.

Description	Name and address	Reference	Contact details
Police			Emergency 999 Non-emergency 101
Fire			Emergency 999 Non-emergency 0116 287 2241
Emergency Planners	Resilience Partnership 1 Romulus Court Meridian East Leicester LE19 1YG	24/7 Duty Officer	0116 305 6101 07786198283
Local Authority	Measham Parish Council		01530 589583
Local Authority	North West Leicestershire District Council		01530 454545
Local Authority	Leicestershire County Council		0116 2323232
Gas			0800 111 999
Electricity	Western Power	Emergency Information	0800 6783 105 or 105
Water	Severn Trent		0800 783 4444
Roads	LCC Highways		0116 2323232
Flooding	Environment Agency		0845 988 1188
GP Surgery	Measham Medical Unit		01530 270667
Schools / colleges	Measham C of E St Charles RC Little Teapots		01530 271019 01530 270572 01530 273463
Radio station	Radio Leicester		0116 201 6660
Newspaper publisher	Burton Mail Ashby Times		01283 245012 01530 813101



Table 10: Plan Review and Updating Process

Complete this section to describe the process and frequency by which the Community Response Plan will be reviewed and updated. This should also consider the need to ensure that members of the Community Response Team and the wider community are familiar with the plan.

Activity	Frequency
Review and update	Yearly
Reissue	Following Review & Update
Call out test	Twice a year
Exercise	TBC